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2.16.010 Creation. There is established in this city, a volunteer fire department consisting of a chief, assistant chief, a marshal and not less than fifteen nor more than forty firemen. (Ord. 1493, 1993).

2.16.020 Office of fire marshal. The office of the fire marshal is established. The marshal shall have full authority to inspect all premises to discover fire hazards and to cause their removal, and to enforce all legal fire prevention measures. He shall be appointed by the council during good behavior and may be removed only for cause and after a public hearing. This office may be held by the chief on resolution of the city council. (Ord. 1334, P 3, 1980).

2.16.030 Duties of chief. The chief shall have control over all of the fire fighting apparatus and shall be solely responsible for its care and condition. He shall make a report semi-annually to the city council at its meeting in March and September, as to the condition of equipment and needs of the fire department. He may submit additional reports and recommendations at any meeting of the council and shall report suspensions by him of members of the fire department at the first meeting of the council following such suspension. He shall be responsible for the proper training and discipline of members of the fire department, and may suspend any member for refusal or neglect to obey orders

pending final action by the council on his discharge or retention. (Ord. 1334, P 4, 1980).

2.16.040 Chief - Appointment and removal. A. The chief of the volunteer fire department shall be appointed by the mayor and his appointment confirmed by a majority of the council; and after such confirmation in office, he shall serve for an indefinite term, and may be removed only for any of the following reasons:

1. Incompetency, inefficiency or inattention to, or dereliction of duty;
2. Dishonesty, intemperance, immoral conduct, discourteous treatment of the public, or any other act of omission or commission tending to injure the public service;
3. Any wilful failure on his part to properly conduct himself; any wilful violation of the terms of this chapter pertaining to operation of the volunteer fire department;
4. Mental or physical unfitness for the position of public service;
5. Dishonest, disgraceful, immoral or prejudicial conduct;
6. Drunkenness or use of intoxicating liquor, narcotics or any other habit-forming drugs, liquid or preparation, to such extent that the use thereof interferes with his mental or physical fitness or precludes him from properly performing his functions and duties as fire chief;
7. Conviction of a felony or of a misdemeanor involving moral turpitude; and
8. Any other act or failure to act which in the judgement of the Council is sufficient to show him to be an unsuitable and unfit person to be employed in the public service.

B. The fire chief shall be entitled to a public hearing by the council upon the issue of his removal, and the council must find by majority vote that one or more of the reasons set forth in subsection A exists.

C. The fire chief shall be entitled to thirty days' personal service upon him of a notice specifying the time and place of such hearing for his removal, and the reasons stated for such removal. (Ord. 1334, P 4, 1980).

2.16.050 Fires. A. Record of fires. The chief shall keep in convenient form a complete record of all fires. Such record shall include the time of the alarm, location of fire, causes of fire (if known), type of building, name of owner and tenant, purpose for which occupied, value of building and contents, members of the department responding to the alarm, and such other information as he may deem advisable or as may be required from time to time by the city council or state insurance department.

B. False alarms. It shall be unlawful for any person to give or make, or cause to be given or made, an alarm of fire without probable cause, or to neglect or refuse to obey any reasonable order of the chief at a fire, or to interfere with the fire department in the discharge of its duties and any person convicted of violating this section shall be deemed guilty of a misdemeanor.

2.16.060 Annual report. A. The fire chief shall, at the first regular meeting of the Council each January, submit a written report of all activities during the preceding year. The report shall include, but is not limited to:

1. Number of fires attended:
  - a. In town,
  - b. Out of town;
2. Cause of fire (if possible):
3. Total cost of fire, i.e.; firemen's pay, gas, water, etc:
4. Number of active firemen:
  - a. List of crews and their officers,
  - b. Number of meetings each member attended,
  - c. Number of responses for each.

B. All information shall be submitted on a standard form and sequence so as to allow for easy comparison from time to time. (Ord. 1334, P 6A, 1980).

2.16.070 Drilling. The fire department shall hold twice monthly sessions for the purpose of instructions in approved methods of fire fighting and fire prevention. The length, place and dates of such sessions shall be established from time to time by the chief. (Ord. 1334, P 7, 1980).

2.16.080 Assistant Chief. The assistant chief shall, in the absence or disability of the chief, perform all the functions and exercise of all the authority of the chief. (Ord. 1334, P 8, 1980).

2.16.090 Qualifications of members. The assistant chief and firemen shall not be less than eighteen nor more than seventy years of age and able bodied. They shall pass a satisfactory mental and physical examination, and shall become members of the fire department only after a six month probationary period. (Ord. 1334, P 10, 1980; Ord. 1428, 1986).

2.16.100 Attendance requirements. Firemen absent from three consecutive drills or calls, except under extenuating circumstances, and at the discretion of the chief, shall forfeit membership in the department. (Ord. 1334, P 10, 1980).

2.16.110 Compensation for volunteers. Compensation will be established by the budget each year for the following:

A. All firemen, including the Chief and Assistant Chief, for each session or drill attended. (Ord. 1463, 1990).

B. Each fireman, including the chief and assistant chief, for responding to each fire call by the hour, one hour to be the minimum.

c. The chief shall receive an annual wage or compensation.

2.16.120 Firemen's Relief & Pension Association. The City Council of the City of Kettle Falls, hereby ratifies the enrollment of every fireman of the Kettle Falls Fire Department, under the Relief and Compensation provisions of Chapter 41.24, Revised Code of Washington, known as the Volunteer Firemen's Relief and Pension Fund. Each and every act heretofore taken by the Council of the City of Kettle Falls or their agents in enrolling the said firemen is hereby approved and ratified, and the Clerk of the City of Kettle Falls is hereby authorized and directed to take any additional steps that may be necessary for the proper enrollment of the said firemen under the Relief and Pension provisions of the above said Act. (Ordinance 1394, PP 12, 1983).

2.16.130 Annual fee. On or before the first day of March of each year, there shall be paid by the City of Kettle Falls to the Volunteer Firemen's Relief and Pension Fund, or to such other fund as by Statute provided, the annual fee as by law provided for each and every fireman, as long as he continues to be a member of the Fire Department of the City of Kettle Falls. (Ordinance 1394, PP 13, 1983).

2.16.140 Board of Trustees. There is hereby created and established in the City of Kettle Falls, a Board of Trustees for the administration of this ordinance and for the administration of Chapter 41.24, Revised Code of Washington, as the same applies to the City of Kettle Falls.

a. Membership. Such Board shall consist of the Mayor of the City of Kettle Falls, Clerk of the City of Kettle Falls, one councilmember of the City of Kettle Falls, the Chief of the Fire Department of the City of Kettle Falls, and one member of the said Fire Department. The above said one councilmember shall be selected by vote of the Council of the City of Kettle Falls. The said one councilmember and the said member of the Fire Department shall each be elected for a term of one year and annually thereafter.

b. Chairman. The Mayor of the City of Kettle Falls shall be chairman of the Board of Trustees.

c. Secretary-Treasurer. The Clerk of the City of Kettle Falls shall be Secretary-Treasurer of the Board of Trustees.

d. Duties of Secretary-Treasurer. The Secretary-Treasurer shall handle all correspondence concerning the said Fire Department, and shall keep a public record of all proceedings by the Board of Trustees, and of all receipts and disbursements made by the Board of Trustees, and shall make an annual report of the expenses and disbursements of the Board of Trustees, with a full list of the beneficiaries of the said Fund in the said City of Kettle Falls. Such record shall be placed on file in the City of Kettle Falls, and a copy filed with the State Auditor.

e. Duties of the Board of Trustees.

1. Enrollment. It shall be the duty of the said Board to provide for the enrollment of all members of the Fire Department of the City of Kettle Falls, under the death and disability provisions of Chapter 41.24, Revised Code of Washington, known as the Volunteer Firemen's Relief and Pension Act.

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2. To provide for disbursement of relief and compensation.
3. To hear and decide all applications for relief or compensation.
4. To direct payment of all claims from the Volunteer Fireman's Relief and Pension Fund to those entitled thereto, under the terms of Chapter 41.24, Revised Code of Washington. Vouchers shall be signed by the Chairman and Secretary-Treasurer of the said Board and issued to the persons entitled thereto for the amount of money ordered paid to such persons from the said funds by the said Board. Vouchers shall state for what purpose payment is to be made. The said Board shall send to the State Board for Volunteer Fire Fighters after each meeting a list of all persons entitled to payments from the said fund, stating the amount of such payments and for what granted. This list shall be certified and signed by the Chairman and Secretary-Treasurer of said Board, attested under oath. (Ord. 1560, 1998).

f. Meetings of Board of Trustees. The said Board of Trustees shall meet on the call of its Chairman on a regular monthly meeting day when there is business to come before it. The Chairman shall be required to call a meeting on any regular meeting day at the request of any member of the fund or his beneficiary claiming any relief or compensation therefrom. A majority of the said Board shall constitute a quorum and no business shall be transacted when a majority is not present.

g. Powers of the Board of Trustees. The said Board in addition to other powers herein granted, shall have power to compel the attendance of witnesses to testify before the Board on all matters connected with the operation of the Volunteer Firemen's Relief and Pension Act, Chapter 41.24, Revised Code of Washington, as the same applies to the city of Kettle Falls, and the Board Chairman, or any member of said Board may administer oaths to such witnesses. The said Board shall have the further power to make all rules and regulations for its guidance, in conformity with the provisions of this ordinance and with the provisions of Chapter 41.24, Revised Code of Washington, PROVIDED, however, that no compensation or emoluments shall be paid to any member of said Board for any duties performed as such Trustee.

h. Allowance of Claims. Decision of the said Board on all claims for relief or compensation shall be final and conclusive, and not subject to revision except by the said Board. No claim shall be allowed where a majority of the Board has not voted favorably thereon. Said Board shall have the power and authority to ask for the appointment of a guardian, whenever and wherever the claims of a fireman or his beneficiary would, in the opinion of the Board, be best served thereby.

i. Appointment of Physician. The Board shall make provisions for the appointment of a regularly licensed, practicing physician for examination of persons making application for membership in the said Fire Department. Such appointed physician shall visit and examine all sick and injured firemen, perform such services and operations and render all medical aid and care necessary for the recovery of firemen on account of sickness or disability received while in the performance of duty. Any physician appointed by the Board to attend upon any fireman shall report his findings in writing to the said Board. (Ord. 1394, §14, 1983).

2.16.150 Disability. The provisions of RCW 41.24.150 and 41.24.160, together with all amendments hereafter made thereto, are hereby adopted by reference as though fully set forth herein. (Ord. 1560, 1998, Ord. 1394, §15, 1983).

2.16.160 Funeral Expenses. The provisions of Section 41.24.230, Revised Code of Washington, with all amendments hereafter made thereto are hereby adopted by reference and made a part of this ordinance as though fully set forth herein. (Ord. 1394, §16, 1983).

2.16.170 Assignability. The provisions of Section 41.24.240, Revised Code of Washington, with all amendments hereafter made thereto are hereby adopted by reference and made a part of this ordinance as though fully set forth herein. (Ord. 1394, §17, 1983).