

Chapter 12.16REGULATIONS APPLICABLE TO PARKS AND RECREATIONAL FACILITIESSections:

- 12.16.010 City Parks.
- 12.16.020 Reservation for Park Use.
- 12.16.025 Rental Policy for Community Room and Kitchen.
- 12.16.030 Unpermitted Uses.
- 12.16.040 Kettle Falls Skate Park.
- 12.16.050 Penalties.
- 12.16.060 Severability.

12.16.010 City Parks. These rules apply to the following parks: Happy Dell Park, Kettle Falls Water Park, Downtown Park, Kettle Falls Skate Park, and Tripp's Green.

12.16.020 Reservation for Park Use. Any person over the age of 18 years may apply to reserve portions of the Kettle Falls Parks, subject to such terms and conditions as the City Council may provide by resolution. The Gazebo at Happy Dell Park shall be available for reservation without specific authorization by City Council upon such terms and conditions as the Council may provide by resolution.

12.16.025 Rental Policy for Community Room and Kitchen A. Rental Room Policy. The Kettle Falls Community Center room and kitchen may be rented subject to availability. Use of the room will not be denied to any group or individual because of race, color, national origin, religion, sex, marital status, age, sexual orientation, or disability. Renters may make reservations up to two months in advance. Reservations are considered tentative until the rental fee is paid in full and we reserve the right to cancel tentative reservations when the need arises.

B. Clean-up Responsibilities. Basic cleaning, including sweeping the Community Center meeting room floor, cleaning dishes and other basic kitchen clean-up is the responsibility of the renter.

C. Keys. Keys will be issued by the Kettle Falls Public Library staff no earlier than 24 hours before the day of the rental and are to be returned no later than the following day. In case of weekend or holiday events, keys will be issued on the preceding business day and returned on the business day following the event. However, entry into the Kettle Falls Community Center room and kitchen by users is authorized only during the hours and days for which the renter has a reservation. Keys must be picked up during the Kettle Falls Public Library's regular operating hours:

Monday, Tuesday, Wednesday, and Friday: 10 a.m. - 6 p.m.

Thursday: 10 a.m. - 7 p.m.

No City or Library staff will be available, beyond regular open hours, to issue keys which a renter may have neglected to pick up. Keys must be returned to the Kettle Falls Public Library (during regular business hours).

D. Fees.

\$30 - For up to four (4) hours

\$40 - 4-8 hours

\$75 - Over 8 hours

\$25 - Kitchen (Any use of the kitchen facilities will require room rental fees in addition to the kitchen fee)

\$25 - Additional room cleaning charges

\$50 - Key Replacement Fee

E. Rules for Meeting Room Usage: a. If any alcohol is served, the correct permit will need to be secured from the Washington State Liquor and Cannabis Board and a copy provided to the City of Kettle Falls or Kettle Falls Public Library. State law prohibits consumption of alcohol by minors and this law will be strictly enforced. All alcohol must be consumed within the area that was designated.

b. Renters will be responsible for returning the meeting room to the condition in which it was found, including tables and chairs being put away, garbage picked up, floors swept, etc.

c. The City of Kettle Falls and Kettle Falls Public Library assumes no responsibility for articles or equipment belonging to renters or participants that are lost, stolen, or damaged during rental period. No storage space will be provided.

d. The renter accepts financial responsibility for any and all damage caused to the building or equipment beyond normal wear. The renter will be responsible for any charges incurred by any/all participants; including shared areas such as restrooms.

e. Groups composed of minors (under eighteen years of age) must have a parent/guardian over the age of 21 chaperone the meeting at all times. This chaperone must also sign the room rental application form.

f. Noise levels must be kept at appropriate levels, as the meeting room is adjacent to the Kettle Falls Public Library. Renters who conduct activities that are unusually noisy or disruptive to regular library use will be asked to find another location.

g. Failure to adhere to any of the above policies is sufficient grounds for refusing further rental to any person or group.

h. The City of Kettle Falls and Kettle Falls Public Library reserves the right to deny rental of any library facility or part thereof to any individual and/or group by majority vote of the City of Kettle Falls City Council or the Kettle Falls Public Library Advisory Board.

i. Usage of the City or Library's phone number as a contact number for meetings or events including but not limited to written, verbal or internet for promotion is prohibited without prior approval. The Library will not serve as a point of information referral for patrons who may have questions regarding the meeting or wish to contact meeting organizers.

j. The maximum occupancy of the Kettle Falls Community Center Room is 195. (Ord. 1752, 2016).

12.16.030 Unpermitted Uses. The following are unpermitted uses of the parks:

a. The making, building or maintaining of a fire anywhere other than the barbecue pits designated for that purpose;

b. The sale, distribution or discharge of any fireworks is strictly prohibited in the Parks. Specific exceptions may be allowed if preauthorized by the City in conjunction with a special event taking place in the park;

c. The possession of alcohol, alcohol containers or the consumption of alcoholic beverages, unless the applicant has secured the required permit from the Washington State Liquor Control Board or any other agency with jurisdiction, and subject to all provisions of state law pertaining thereto;

d. Using any vehicle or any motorized conveyance within the boundaries of the parks and outside designated parking areas, except those necessary for disabled person access. Exceptions may be allowed if preauthorized by the City in conjunction with a special event taking place in the park.

e. The Parks shall be open to the public from 8 am through dusk with park restrooms and spray park closing at 8 pm. Specific exceptions may be allowed if preauthorized by the City in conjunction with a specific event. Except for special events, any other overnight camping is not allowed except that, with a prior written permit from the city, overnight camping is allowed in Happy Dell Park in the BBQ area (Southeast corner) only, not to exceed one day every six months. (Ord. 1753, 2016)

f. Motor vehicles or vehicles towed or moved by motor vehicles are not allowed to park for a period exceeding three consecutive nights, nor for a period exceeding a total of six days during any thirty consecutive day period; and

g. No goods of any kind may be offered for trade, purchase or sale, except as may be hereafter authorized by the City Council.

h. Filling of water trucks from hose bibs and yard hydrants in the parks is prohibited. Water for domestic and recreational use is limited to 50 gallons per day, per vehicle. (Ord. 1721, § 2, 2013)

i. Reservations for a City of Kettle Falls park facility will be accepted up to one year in advance on a "first-come, first served" basis by written agreement accompanied by a non-refundable \$25 Application Fee. Any other rental fees, deposits and miscellaneous fees must be paid to the City two weeks prior to the day of the event. Exceptions include non-profit organizations and youth sports activities.

j. Event insurance may be necessary for certain rentals. The need for insurance will be determined by the City based on the application submitted.

k. There is a \$50 key replacement fee for any keys lost or not returned.

l. The applicant must provide satisfactory sponsorship and adequate adult supervision. Security may be required for some activities - to be determined by the City of Kettle Falls.

m. Smoking is not allowed in the Information Center, Concession Stand, Public Restrooms, Skate Park or on the Crossroads Stage.

n. Drugs are prohibited. Profane language and/or other objectionable conduct may result in barred use of facilities.

o. Access to facilities, except as otherwise addressed in these rules, shall be limited to that specified on a city approved application.

p. Alterations to the park are prohibited without prior approval. This may include such things as hanging signs and erecting back stops.

q. Applicants are responsible for special set-up requirements, unless specifically arranged prior to the event.

r. Users shall be responsible for returning the park facility to its original condition immediately following the event.

s. The Applicant/Organization shall not practice discrimination of any kind.

t. Cancellations by applicants require a three working day notification. Otherwise, related actual costs shall be borne by the applicant.

u. Facility use is cancelled when a facility or park is closed due to an emergency.

v. The City of Kettle Falls reserves the right to refuse or revoke any authorization issued for the use of the City Park or facilities, and if rental has been paid, to refund such rental, less expenses incurred by the City in connection therewith.

w. No fires are allowed in the park, other than in a metal brazier or grill.

x. All dogs in the park must be on a leash and any messes cleaned up.

y. There is no range hood in the concession stand and frying of foods is not allowed. (Ord. 1751, 2016)

12.16.040 Kettle Falls Skate Park. The following rules shall apply specifically to the use of the skate park, are in addition to the foregoing subsection, and shall be prominently posted:

a. Use of the skate park is at a person's own risk. The skate park is used by both experienced and inexperienced skaters. The city does not assume responsibility for any injury or damage to property.

b. Helmets, knee and elbow pads, and wrist guards are strongly recommended. The skate park is not supervised. In the event of an emergency call 911.

c. Only the use of skate boards and skates is permitted in the skate park. The use of any motorized vehicle or conveyance is strictly prohibited.

d. Walking on or through the skating area is prohibited. Non-skaters and spectators are to stay off skating areas at all times.

e. No item is to be left unattended on or within the skating areas. Additional materials (ramps/jumps) may not be used.

f. Alcohol, drugs, and glass containers are prohibited. All litter or refuse is to be deposited into the trash containers provided.

12.16.050 Penalties. 1. Any person violating the provisions of the preceding subsections and failing to vacate park premises after direction from a uniformed officer of the City of Kettle Falls Police Department shall be considered a trespasser and subject to all laws of the State of Washington pertaining thereto.

2. Upon referral by the Chief of Police, the City Council may limit access to city park premises to a person reasonably believed to have caused damage to city property, violated the provisions of this ordinance, or to any person convicted of a crime involving an unlawful use of the City Park or unlawful activity occurring within the park. In either case, the period of non-use of the park may extend for one year or the period of active supervision of the person convicted, whichever is lengthier. A person whose access to the park has been limited pursuant to this section shall have 30 days from the date of notification of City Council action to appeal the decision to City Council. The hearing shall be scheduled at the next available City Council meeting, and the Council shall hear and decide the appeal based on evidence produced by the Chief of Police and the affected party.

(Ord. 1672, 2007)

12.16.060 Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance is for any reason held invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance.

(Ord. 1664, 2007)