

KETTLE FALLS CITY COUNCIL MEETING
DECEMBER 16, 2014

CALL TO ORDER

Mayor Pro-Temp Bonnie Bradley called the meeting to order at 7:00 p.m.

ROLL CALL

Jeanie Thompson, Bonnie Bradley, Jesse Garrett, Cris Haynes and Debbie Gaskin. Dorothy Slagle was absent.

STAFF/GUESTS

Staff - Charlie Schuerman, John Ridlington, Joel Gassaway, Dave Keeley, Chris Courchene, Eric Middlesworth and Raena Hallam.

Guests - Dick Leshner and Bob Haynes.

ANNOUNCEMENTS AND MAIL RECEIVED

As there were no Announcements and Mail Received, City Council moved on to Public Comment.

PUBLIC COMMENT

As there was no Public Comment, City Council moved on to the Consent Agenda.

CONSENT AGENDA

CITY COUNCIL FIRST HALF OF DECEMBER, 2014 VOUCHERS

Council Member Jesse Garrett made a motion to approve the Consent Agenda. Council Member Jeanie Thompson seconded the motion. Motion carried by all. Council Member Jeanie Thompson - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

COMMITTEE REPORTS

FIRE COMMITTEE

Council Member Debbie Gaskin reported she attended the fire department meeting and discussion included participation of members and updating the fireman roster.

SALARY COMMITTEE

Council Member Jeanie Thompson stated the Salary Committee met and she feels they were able to come up with a workable plan.

STAFF REPORTS

PUBLIC WORKS - WATER

City Superintendent Joel Gassaway stated the 12" main line to the Boise Plywood Plant is leaking and will need fixed. To fix it will also mean a plant shut down.

City Superintendent Joel Gassaway reported the Boise Tank Reservoir is leaking. The water has been diverted, but the tank will need to be inspected.

FIRE DEPARTMENT

Fire Chief John Ridlington reported he is contacting Firefighters who have low participation and asking them to be more involved or turn in their gear.

Fire Chief John Ridlington reported there was a power line down on Serene Drive and a broken gas meter by the marina.

NUISANCE PROPERTIES

Council Member Jeanie Thompson asked how effective were the letters sent to residents to clean up their properties. City Planner Dave Keeley stated four letters were sent out and three property owners complied.

NEW BUSINESS

(Moved from Old Business)

ORDINANCE NO. 1738 - AN ORDINANCE ADOPTING BY REFERENCE THE BUDGET FOR THE CITY OF KETTLE FALLS FOR FISCAL YEAR 2015

Council Member Debbie Gaskin moved to adopt Ordinance No. 1738. Council Member Jesse Garrett seconded the motion. Motion carried. Council Member Jeanie Thompson - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - abstain and Council Member Debbie Gaskin - yes.

RESOLUTION NO. 14-07 - A RESOLUTION ESTABLISHING THE AMOUNT OF COMPENSATION TO BE PAID TO THE CLERK/TREASURER

Council Member Jeanie Thompson moved to adopt Resolution No. 14-07. Council Member Debbie Gaskin seconded the motion. Motion carried. Council Member Jeanie Thompson - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - abstain and Council Member Debbie Gaskin - yes.

**RESOLUTION NO. 14-08 - A RESOLUTION ESTABLISHING THE WATER
UTILITY BUSINESS AND OCCUPATION RATE FOR FISCAL YEAR 2015**

Council Member Jesse Garrett moved to adopt Resolution No. 14-08. Council Member Jeanie Thompson seconded the motion. Motion carried. Council Member Jeanie Thompson - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - abstain and Council Member Debbie Gaskin - yes.

STEVENS COUNTY MEMORANDUM OF UNDERSTANDING - POLICE OFFICER

Police Chief Chris Courchene stated Officer Dollar is currently on a L&I claim and will probably be off duty for two to three months. Chris stated he contacted Sheriff Kendle Allen and asked if the City could contract with the County for a provisional Officer. Eric Middlesworth will join the department as a provisional, 24 hours per week.

Council Member Jesse Garrett made a motion to authorize the Mayor to sign an agreement with Stevens County for a provisional officer. Council Member Jeanie Thompson seconded the motion. Motion carried by all. Council Member Jeanie Thompson - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

LIBRARY EXPANSION PROJECT

City Planner Dave Keeley stated interviews were held with four architects for the Library Expansion Project. The committee would like to recommend Wolfe Architectural Group.

Mr. Bob Haynes asked how Stevens County Library District can go forward with the project if the levy failed.

Mr. Dick Leshar asked what the City gets from the Stevens County Library District. Clerk/Treasurer Raena Hallam stated the City owns the building and maintains the building. Stevens County Library District provides staffing to keep the library open, books, computers, etc.

Council Member Debbie Gaskin moved to approve Wolf Architectural Group for the Library Expansion Project. Council Member Jeanie Thompson seconded the motion. Motion passed. Council Member Jeanie Thompson - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - abstain and Council Member Debbie Gaskin - yes.

**RESOLUTION NO. 14-09 - A RESOLUTION REVISING THE PERSONNEL
POLICY FOR EMPLOYEES OF THE CITY OF KETTLE FALLS**

Council Member Debbie Gaskin moved to adopt Resolution No. 14-09. Council Member Jeanie Thompson seconded the motion. Motion passed. Council Member Jeanie Thompson - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - abstain and Council Member Debbie Gaskin - yes.

OLD BUSINESS

**ORDINANCE NO. 1734 - AN ORDINANCE AMENDING THE COMPREHENSIVE
GROWTH MANAGEMENT PLAN FOR THE CITY OF KETTLE FALLS**

Council Member Jeanie Thompson stated she still has concerns about Ordinance No. 1734. Jeanie explained the ordinance was not discussed until Mission Ridge came to City Council asking for water.

City Superintendent Joel Gassaway stated allowing out of town water has been discussed for many, many years. Getting Avista off the water system was the first step in that goal. Mission Ridge and Ordinance No 1734 are two separate issues.

Council Member Debbie Gaskin moved to adopt Ordinance NO. 1734. Council Member Jesse Garrett seconded the motion. Motion passed. Council Member Jeanie Thompson - no, Council Member Jesse Garrett - yes, Council Member Cris Haynes - no, Council Member Debbie Gaskin - yes, Mayor Pro-Temp Bonnie Bradley - yes.

**ORDINANCE NO. 1728A - AN ORDINANCE AMENDING BUDGET ORDINANCE NO.
1728**

Council Member Jesse Garrett moved to adopt Ordinance No. 1728A. Council Member Jeanie Thompson seconded the motion. Motion carried. Council Member Jeanie Thompson - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - abstain and Council Member Debbie Gaskin - yes.

**ORDINANCE NO. 1739 - AN ORDINANCE AMENDING KETTLE FALLS
MUNICIPAL CODE (KFMC) 8.04.050 GARBAGE/SANITATION RATE SCHEDULE**

Council Member Jeanie Thompson moved to adopt Ordinance No. 1739. Council Member Debbie Gaskin seconded the motion. Motion carried. Council Member Jeanie Thompson - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - abstain and Council Member Debbie Gaskin - yes.

ORDINANCE NO. 1740 - AN ORDINANCE AMENDING THE BASIC FLAT RATE FOR EQUIVALENT SEWER USERS

Council Member Jeanie Thompson moved to adopt Ordinance No. 1740. Council Member Debbie Gaskin seconded the motion. Motion carried. Council Member Jeanie Thompson - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - abstain and Council Member Debbie Gaskin - yes.

JANUARY 6, 2015 CITY COUNCIL MEETING

Clerk/Treasurer Raena Hallam stated she has nothing for the January 6, 2015 City Council meeting if City Council would like to take a longer holiday and have the first meeting on January 20, 2015.

Council Member Debbie Gaskin moved to cancel the January 6, 2015 City Council meeting. Council Member Jeanie Thompson seconded the motion. Motion carried. Council Member Jeanie Thompson - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - abstain and Council Member Debbie Gaskin - yes.

PUBLIC COMMENT

PUBLIC COMMENT DURING CITY COUNCIL MEETINGS

City Attorney Charlie Schuerman explained to City Council that Public Comment should be made during the Public Comment time only. Kettle Falls is the only City he is aware of that allows for Public Comment at the beginning and again at the end of each City Council meeting. Charlie explained Public Comment is important, but should be held during the Public Comment section of the meeting and allow the City Council to do their job without interruption the rest of the meeting.

FOOD BANK BUILDING PERMIT

City Planner Dave Keeley stated the Kettle Falls Food Bank is doing renovations and have asked to have their building permit fees waived.

Council Member Debbie Gaskin moved to waive the \$99.75 building permit fee for the Kettle Falls Food Bank. Council Member Jesse Garrett seconded the motion. Motion carried by all. Council Member Jeanie Thompson - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

DRAFT WATER CONTRACT

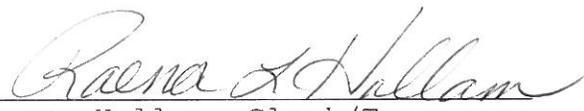
City Superintendent Joel Gassaway distributed a draft water contract to City Council to review for the next City Council meeting.

ADJOURNMENT

Mayor Pro-Temp Bonnie Bradley adjourned the meeting at 8:10 p.m.

Approved:


Bonnie Bradley, Mayor Pro-Temp

Attest: 
Raena Hallam, Clerk/Treasurer