

**KETTLE FALLS CITY COUNCIL MEETING**  
**SEPTEMBER 2, 2014**

**CALL TO ORDER**

Mayor Pro-Temp Bonnie Bradley called the meeting to order at 7:00 p.m.

**ROLL CALL**

Jeanie Thompson, Bonnie Bradley, Jesse Garrett, Cris Haynes and Debbie Gaskin. Mayor Slagle was absent.

**STAFF/GUESTS**

Staff - Dave Keeley, John Ridlington and Raena Hallam.

Guests - John Tyra and Glen Thompson.

**ANNOUNCEMENTS AND MAIL RECEIVED**

As there were no Announcements and Mail Received, City Council moved on to Public Comment.

**PUBLIC COMMENT**

As there was no Public Comment, City Council moved on to the Consent Agenda.

**CONSENT AGENDA**

**CITY COUNCIL MINUTES FOR AUGUST 19, 2014 AND AUGUST VOUCHERS AND PAYROLL**

Council Member Jesse Garrett made a motion to approve the Consent Agenda. Council Member Cris Haynes seconded the motion. Motion carried by all. Council Member Jeanie Thompson - yes, Council Member Bonnie Bradley - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

**COMMITTEE REPORTS**

As there were no Committee Reports, City Council moved on to Staff Reports.

**STAFF REPORTS**

**FIRE DEPARTMENT**

Fire Chief John Ridlington reported there were two fires last week. One was an illegal burn in the Pinebluff area and another was spontaneous combustion of a tree on a vacant property in town.

**FESTIVAL OF NEIGHBORS**

City Planner Dave Keeley stated he is still looking for volunteers to run the beer garden during the Festival of Neighbors.

**CLERK/TREASURER**

Clerk/Treasurer Raena Hallam distributed a schedule depicting workshops and hearings for the 2015 budget.

Clerk/Treasurer Raena Hallam also reported the Washington State Auditors have scheduled their Exit Conference for Thursday, September 4<sup>th</sup> at 1:00 p.m. Raena stated she does not expect any surprises and thinks the audit went very well.

**NEW BUSINESS**

**AGREEMENT WITH THE KETTLE FALLS CHAMBER OF COMMERCE**

City Planner Dave Keeley presented a draft agreement between the City and the Kettle Falls Chamber for the Festival of Neighbors. Dave explained the Washington State Auditors had suggested creating an agreement with the Chamber when tourism funds are used to help with an event.

Council Member Jesse Garrett moved to authorize the Mayor to sign an agreement with the Kettle Falls Chamber of Commerce to operate the Festival of Neighbors. Council Member Cris Haynes seconded the motion. Motion carried by all. Council Member Jeanie Thompson - yes, Council Member Bonnie Bradley - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

**RESOLUTION NO, 14-04 - A RESOLUTION AMENDING RESOLUTION NO 84-09  
AUTHORIZING THE ESTABLISHMENT OF THE FOLLOWING CASH FUNDS  
ENTITLED CITY HALL PETTY CASH FUND, POLICE DEPARTMENT PETTY CASH  
FUND AND SWIMMING POOL PETTY CASH FUND**

Clerk/Treasurer Raena Hallam explained City Hall petty cash is currently \$40 and is used by City Hall and the Public Works department. With the increase in certified mailings and water samples/testing often times the \$40 does not last the entire month. Rather than creating a separate petty cash fund for Public Works, Raena suggested increasing City Hall petty cash to \$75.

Council Member Debbie Gaskin moved to adopt Resolution No. 14-04. Council Member Jeanie Thompson seconded the motion. Motion carried by all. Council Member Jeanie Thompson - yes, Council Member Bonnie Bradley - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

**AGREEMENT FOR ENGINEERING SERVICES - E&H ENGINEERING**

City Planner Dave Keeley explained it is good housekeeping to maintain an ongoing agreement for engineering services to answer questions and help with cost estimations. Dave explained E&H Engineering has been providing this service to the City for years and he would like to renew a five year contract with them to provide general engineering services to the City. Dave further explained, any large, specific projects would require a competitive process to determine the project engineer.

Council Member Jesse Garret moved to authorize the Mayor to sign an agreement with E&H Engineering. Council Member Debbie Gaskin seconded the motion. Motion carried by all. Council Member Jeanie Thompson - yes, Council Member Bonnie Bradley - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

**OLD BUSINESS**

As there was no Old Business, City Council moved on to Public Comment.

**PUBLIC COMMENT**

As there was no Public Comment, City Council moved on to Adjournment.

**ADJOURNMENT**

Mayor Pro-Temp Bonnie Bradley adjourned the meeting at 7:15 p.m.

Approved:

\_\_\_\_\_  
Dorothy Slagle, Mayor

Attest: \_\_\_\_\_  
Raena Hallam, Clerk/Treasurer