

KETTLE FALLS CITY COUNCIL MEETING
MAY 20, 2014

CALL TO ORDER

Mayor Dorothy Slagle called the meeting to order at 7:00 p.m. and led the audience in the Pledge of Allegiance.

ROLL CALL

Dorothy Slagle, Jeanie Thompson, Bonnie Bradley, Cris Haynes, Jesse Garrett and Debbie Gaskin.

STAFF/GUESTS

Staff - Dave Keeley, John Ridlington, Teah Chadderdon, Raena Hallam and Charlie Schuerman. Tim Dollar arrived at 7:30 p.m.

Guests - Lu Haynes, Keith Miller, Shannon Miller, Sandy Lickfold, Donna Ghramm and Steve Parker.

ANNOUNCEMENTS AND MAIL RECEIVED

As there were no Announcements and Mail Received, Council moved on to Public Comment.

PUBLIC COMMENT

KETTLE FALLS SWIMMING POOL

Mr. Keith Miller asked if the Kettle Falls swimming pool would be open this summer and if not is there any effort to open the pool in the future.

Mayor Slagle stated the swimming pool would not be open for the 2014 season. Mayor Slagle continued to explain the swimming pool has been open for the last two seasons due to donations.

Council Member Jeanie Thompson stated there is an effort to form a Kettle Falls Recreation District. Jeanie invited Mr. Miller to attend the next meeting Tuesday, May 27th, 5:00 p.m. at Mamas Boys Pizza.

EVERGREEN DRIVE

Mrs. Donna Ghramm asked about fixing Evergreen Drive. Mrs. Ghramm stated people are driving on the wrong side of the street to avoid the holes and the dust is terrible.

Council Member Cris Haynes asked if the street could be bladed once a week to help keep the holes filled in.

Mayor Slagle stated there are plans to fix Evergreen Drive, but it will be the end of summer and will depend on fund availability.

City Planner Dave Keeley stated it will be the end of summer when Stevens County will be in town doing another paving project. It will save money to have them fix Evergreen Drive while they already have their equipment here.

Mayor Slagle stated she will meet with City Superintendent Joel Gassaway to see what can be done in the interim time.

**PUBLIC HEARING – COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
APPLICATION FOR LIBRARY EXPANSION**

City Planner Dave Keeley distributed a packet of information regarding the Community Development Block Grant:



Department of Commerce
Innovation is in our nature.



Community Development Block Grant Program (CDBG)
Helping rural communities with projects that benefit low- and moderate-income persons

The Washington State CDBG Program offers six grant funds:

General Purpose Grants	\$9,500,000
For public infrastructure, community facilities, affordable housing, or economic development	
Economic Opportunity Grants	\$9,000,000
For state and local priority economic development and energy efficiency projects that promote vibrant rural communities	
Planning-Only Grants	\$400,000
For planning activities that improve community services, public safety or further strategic planning	
Housing Enhancement Grants	\$200,000
For off-site infrastructure or the community facility component of a state housing trust fund project	
Imminent Threat Grants	\$100,000
For unanticipated emergencies posing a serious immediate threat to public health and safety	
Public Services Grants	\$1,500,000
For county and community action agencies to fund new or expanded services to lower income persons	

Fast Facts

- Commerce receives an estimated \$11 million annual CDBG allocation from the U.S. Department of Housing and Urban Development (HUD)
- Maximum grants are generally \$1 million for construction; \$500,000 for housing rehabilitation; and \$35,000 for planning
- Since 1982 the CDBG program has distributed \$445 million to rural cities, towns and counties
- Statutory Authority: Title 1, Housing and Community Development Act of 1974 (Federal)

Contact Information:
Name: Kaaren Roe
Phone: (360) 725-3018
Fax: (360) 586-8440
Email: kaaren.roe@commerce.wa.gov
Web: www.commerce.wa.gov/cdbg



HUD National Objectives

CDBG project activities must meet one of three HUD National Objectives:

- Principally benefits low-and moderate-income persons
- Aids in the prevention or elimination of slums or blight
- Addresses imminent threat to public health or safety

CDBG Eligibility Guidelines

Eligible applicants are Washington State cities/towns with less than 50,000 in population and not participating in a CDBG entitlement urban county consortium; and counties with less than 200,000 in population. Eligible cities/towns and counties are listed on the CDBG website.

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Special purpose districts, public housing authorities, community action agencies, economic development councils, other non-profit organizations, and Indian tribes are not eligible to apply directly to the state CDBG Program for funding, but may be a partner in projects and subrecipient of funding with an eligible city/town or county applicant.

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Applicants may submit one request per fund each program year.

Exception: An eligible city/town or county may apply for a second General Purpose Grant if one application is for a local microenterprise assistance program.

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Application materials and due dates are on the CDBG website.

APPENDIX B-5

Federal Citizen Participation Requirements For Local Government Applicants to the State CDBG Program

Federal Regulations 24 CFR 570.486 (a)

- (a) *Citizen participation requirements of a unit of general local government.* Each unit of general local government shall meet the following requirements as required by the state at Sec. 91.115(e) of this title.
- (1) Provide for and encourage citizen participation, particularly by low and moderate income persons who reside in slum or blighted areas and areas in which CDBG funds are proposed to be used;
 - (2) Ensure that citizens will be given reasonable and timely access to local meetings, information, and records relating to the unit of local government's proposed and actual use of CDBG funds;
 - (3) Furnish citizens information, including but not limited to:
 - (i) The amount of CDBG funds expected to be made available for the current fiscal year (including the grant and anticipated program income);
 - (ii) The range of activities that may be undertaken with the CDBG funds;
 - (iii) The estimated amount of the CDBG funds proposed to be used for activities that will meet the national objective of benefit to low and moderate income persons; and
 - (iv) The proposed CDBG activities likely to result in displacement and the unit of general local government's anti-displacement and relocation plans required under Sec. 570.488.
 - (4) Provide technical assistance to groups representative of persons of low and moderate income that request assistance in developing proposals in accordance with the procedures developed by the state. Such assistance need not include providing funds to such groups;
 - (5) Provide for a minimum of two public hearings, each at a different stage of the program, for the purpose of obtaining citizens' views and responding to proposals and questions. Together the hearings must cover community development and housing needs, development of proposed activities and a review of program performance. The public hearings to cover community development and housing needs must be held before submission of an application to the state. There must be reasonable notice of the hearings and they must be held at times and locations convenient to potential or actual beneficiaries, with accommodations for the handicapped. Public hearings shall be conducted in a manner to meet the needs of non-English speaking residents where a significant number of non-English speaking residents can reasonably be expected to participate;
 - (6) Provide citizens with reasonable advance notice of, and opportunity to comment on, proposed activities in an application to the state and, for grants already made, activities which are proposed to be added, deleted or substantially changed from the unit of general local government's application to the state. *Substantially changed* means changes made in terms of purpose, scope, location or beneficiaries as defined by criteria established by the state.
 - (7) Provide citizens the address, phone number, and times for submitting complaints and grievances, and provide timely written answers to written complaints and grievances, within 15 working days where practicable

City Planner Dave Keeley stated there is an opportunity through CDBG to apply for a construction grant for community facilities. The application would be for a 3000 foot addition to the current library building. The new addition would be for the library and the old building would be a community center.

City Planner Dave Keeley stated the City and the Kettle Falls Friends of the Library have over \$50,000 to use towards the project.

Mayor Slagle opened the Public Hearing for public comment at 7:26 p.m. As there was no public comment, Mayor Slagle closed the Public Hearing at 7:27 p.m.

PUBLIC HEARING - REVIEW PROPOSED CHANGES TO KETTLE FALLS MUNICIPAL CODE 17.02.063 DEVELOPMENT STANDARDS REGARDING BUILDING SETBACKS

City Planner Dave Keeley reported last month the Planning Commission granted a variance request from a religious institution decreasing the 30 foot setback requirement to 20 feet.

City Planner Dave Keeley stated the Kettle Falls Planning Commission is requesting the Kettle Falls Municipal Code to be changed to reflect a 20 foot setback for all religious institutions.

Mayor Slagle opened the Public Hearing for public comment at 7:31 p.m. As there was no public comment, Mayor Slagle closed the Public Hearing at 7:32 p.m.

CONSENT AGENDA

CITY COUNCIL MEETING MINUTES FOR APRIL 14, 2014

As there was no Consent Agenda, City Council moved on to New Business.

NEW BUSINESS

ORDINANCE NO. 1732 - AN ORDINANCE AMENDING A PORTION OF KETTLE FALLS MUNICIPAL CODE 17.02.063 - DEVELOPMENT STANDARDS

Council Member Jesse Garrett moved to introduce Ordinance No. 1732 by title only. Council Member Bonnie Bradley seconded the motion. Motion carried by all. Council Member Jeanie Thompson

- yes, Council Member Bonnie Bradley, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

RESOLUTION NO. 14-02 - A RESOLUTION ADOPTING CERTIFICATIONS OF COMPLIANCE REGARDING THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

Council Member Bonnie Bradley moved to adopt Resolution No. 14-02. Council Member Debbie Gaskin seconded the motion. Motion carried by all. Council Member Jeanie Thompson - yes, Council Member Bonnie Bradley, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

OLD BUSINESS

As there was no Old Business, City Council moved on to Public Comment.

PUBLIC COMMENT

AMERICAN LAND COUNCIL

Stevens County Commissioner Steve Parker stated the Stevens County Commissioners are formerly requesting the Federal Government to transfer public lands back to the State of Washington allowing local oversight. Mr. Parker suggested everyone to visit the American Land Council website.

ADJOURNMENT

Mayor Dorothy Slagle adjourned the meeting at 7:42 p.m.

Approved:

Dorothy Slagle, Mayor

Attest: _____
Raena L. Hallam, Clerk/Treasurer