

**KETTLE FALLS CITY COUNCIL MEETING**  
**OCTOBER 1, 2013**

**CALL TO ORDER**

Mayor Slagle called the meeting to order at 7:00 p.m. and led the audience in the pledge of allegiance.

**ROLL CALL**

Dorothy Slagle, Ray Smith, Bonnie Bradley, Jesse Garrett, Cris Haynes and Debbie Gaskin.

**STAFF/GUESTS**

Staff - Teah Chadderdon, Joel Gassaway, Raena Hallam, John Ridlington and Mark Coon.

Guests - No guests were present.

**ANNOUNCEMENTS AND MAIL RECEIVED**

As there were no Announcements and Mail Received, City Council moved on to Public Comment.

**PUBLIC COMMENT**

As there was no Public Comment, City Council moved on to the Consent Agenda.

**CONSENT AGENDA**

**CITY COUNCIL SEPTEMBER VOUCHERS & PAYROLL**

Council Member Jesse Garrett moved to approve the Consent Agenda. Council Member Cris Haynes seconded the motion. Motion carried by all. Council Member Ray Smith - yes, Council Member Bonnie Bradley - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

**COMMITTEE REPORTS**

As there were no Committee Reports, City Council moved on to Staff Reports.

**STAFF REPORTS**

**WASHINGTON STATE AUDIT & BUDGET WORKSHOP REMINDER**

Clerk/Treasurer Raena Hallam distributed a copy of the Entrance Conference from the WA State Auditors Office. Raena stated the audit will include an accountability audit for fiscal years 2010, 2011 and 2012. The federal audit was completed earlier in August/September, 2013.

Clerk/Treasurer Raena Hallam reminded City Council of the budget workshop scheduled for October 8, 2013 at 6:30 p.m.

**FIRE DEPARTMENT**

Fire Chief John Ridlington reported there have been no recent fires. Chief Ridlington also stated he has been busy working with the ratings bureau regarding the addition of Marcus to Stevens County Fire District #6. John stated there will be an open house of the new Stevens County Fire District #6 fire hall located in Marcus and encouraged everyone to attend during the Marcus Ciderfest.

**PUBLIC WORKS MAINTENANCE SHOP**

City Superintendent Joel Gassaway reported Baumann Brothers has started working on the maintenance shop and are on schedule.

**MEYER STREET RESURFACING PROJECT**

City Superintendent Joel Gassaway reported the engineering for the Meyers Street Resurfacing project was done by Stevens County at a very discounted rate of \$1000. However, the engineering that was provided is very sparse. The engineering estimates did not include enough asphalt to complete the project. City Superintendent Joel Gassaway stated he would rather not pave all the way to 10<sup>th</sup> Avenue, rather than skimp with a thinner layer of asphalt.

Secondly, Joel reported it is not possible to crack seal before paving. Therefore, some of the large cracks may mirror through and be visible upon completion of the project.

**NEW BUSINESS**

**ORDINANCE NO. 1722 - AN ORDINANCE OF THE CITY OF KETTLE FALLS, WASHINGTON AMENDING THE KETTLE FALLS MUNICIPAL CODE CHAPTER 2.32 RELATING TO THE BRAUNER MEMORIAL LIBRARY**

Council Member Bonnie Bradley moved to adopt Ordinance No. 1722. Council Member Ray Smith seconded the motion. Motion carried by all. Council Member Ray Smith - yes, Council Member Bonnie Bradley - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

**ORDINANCE NO. 1722**

**AN ORDINANCE OF THE CITY OF KETTLE FALLS, WASHINGTON AMENDING THE KETTLE FALLS MUNICIPAL CODE CHAPTER 2.32 RELATING TO THE BRAUNER MEMORIAL LIBRARY.**

*WHEREAS, Kettle Falls Municipal Code section 2.32 establishes the Brauner Memorial Library; and*

**WHEREAS**, the Council of the city of Kettle Falls recognizes the need to revise and update the Kettle Falls Municipal Code (KFMC) in order to assure more efficient operation and compliance with all applicable policies and laws;

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF KETTLE FALLS, WASHINGTON, DOES ORDAIN AS FOLLOWS:**

**Section 1.**

Kettle Falls Municipal Code 2.32.020 currently provides as follows:

2.32.020 - Board created - Appointment and term: There is created for the management and control of the library of the city a library board to consist of five trustees. The trustees shall be appointed by the mayor with the confirmation of the council. All members of the library board shall reside within the city limits of Kettle Falls. The first appointments made under this chapter shall be for terms as follows: one for one year, one for two years, one for three years, one for four years, and one for five years, respectively, and thereafter, a trustee shall be appointed annually to serve for five years and shall not serve for more than two consecutive terms. Vacancies in the board of trustees may be filled for the unexpired term. Library trustees shall receive no salary or other compensation as trustees; reimbursement of actual expenses shall not exceed the amount which has been budgeted. Prior to any actual expenses being reimbursed to any trustee, the chairman of the board shall first approve such expense.

Kettle Falls Municipal Code 2.32.020 is hereby amended to provide as follows:

2.32.020 - Board Created - Appointment and Term: There was created for the management and control of the city library, a library board to consist of five trustees. Upon contracting with the Libraries of Stevens County, the board of trustees for the Kettle Falls Public Library shall serve in an advisory capacity to the City Council, and shall also coordinate with, and provide input to, the library district. The trustees shall be appointed by the mayor with the confirmation of the council. All members of the library board shall reside within Stevens County. The first appointments made under this chapter shall be for terms as follows: one for one year, one for two years, one for three years, one for four years, and one for five years, respectively, and thereafter, a trustee shall be appointed annually to serve for five years and shall not serve for more than two consecutive terms, except as provided in section 2.32.30.

**Section 2:**

Kettle Falls Municipal Code 2.32.025 shall be added as follows:

2.32.025 - Compensation: Library trustees shall receive no salary or other compensation as trustees, but may be reimbursed for reasonable expenses incurred pursuant to city ordinance, resolution or policy.

**Section 3:**

Kettle Falls Municipal Code 2.32.030 currently provides as follows:

2.32.030 - Removal from Board. A trustee may be removed from the board only by a vote of the city council.

Kettle Falls Municipal Code 2.32.030 is hereby amended to provide as follows:

2.32.030 - Removal from Board: The position of a trustee shall be forfeited and become vacant for failure to attend three consecutive regular meetings of the board, unless such absence is excused by a majority of membership of the board. So also shall the city council have authority to remove a trustee for just cause. A vacancy occurring other than by expiration of the term of appointment shall be filled for the unexpired term in the same manner as for appointees, as provided in this chapter. An appointee who fills the unexpired term of another trustee is eligible for two additional five-year terms. A former board member may be reappointed after a lapse of one year.

**Section 4:**

Kettle Falls Municipal Code 2.32.040 currently provides as follows:

2.32.040 -Duties. The trustees, immediately after their appointment, shall meet and organize by the election of such officers as they deem necessary. They shall:

- (1) From time to time adopt such bylaws, rules, and regulations for their own guidance and for the government of the library as they deem necessary subject to the approval of the city council;
- (2) have the supervision, care and custody of all property of the library subject to the approval of the city council;
- (3) accept such gifts of money or property for the library;
- (4) propose lease or propose purchase of land for library buildings;
- (5) propose lease, propose purchase, or propose erection of an appropriate building for library purposes, and propose acquisition of such other property as may be needed therefor;
- (6) do all other acts necessary for the orderly and efficient management and control of the library.

Kettle Falls Municipal Code 2.32.040 is hereby amended to provide as follows:

2.32.040 - Rules of Procedure: The board of trustees shall elect its own chairperson and may create and fill such other offices as it may determine to be reasonably required. A majority of the membership of the board shall constitute a quorum for the transaction of business. The board of trustees is authorized to and shall adopt such bylaws, rules and regulations for the government of the library as they deem necessary, and shall have all authority for the conduct of its business as is provided at RCW 27.12.210, or as amended.

**Section 5:**

Kettle Falls Municipal Code 2.32.050 currently provides as follows:

2.32.050 - Annual Appropriations. The city council of the city shall appropriate money annually for the support of the library, and all funds for the library, whether derived from taxation or otherwise, shall be in the custody of the treasurer of the city and shall be accounted for in the library fund of the city. The board of trustees shall have exclusive control of expenditures from moneys appropriated for the library, subject to any examination of accounts required by the state, and money shall be paid from the funds appropriated for the library only upon vouchers of the board of trustees. The board of trustees shall not make any expenditures or incur any indebtedness, in any year, in excess of the money appropriated for library purposes.

Kettle Falls Municipal Code 2.32.050 is hereby amended to provide as follows:

2.32.050 - Annual Appropriations: The city council of the city shall appropriate money annually for the support of the library, and all funds for the library, whether derived from taxation of or otherwise, shall be in the custody of the treasurer of the city and shall be accounted for in the library fund of the city.

**Section 6:**

Kettle Falls Municipal Code 2.32.060 currently provides as follows:

2.32.060 - Trustees - Annual report requirements. At the close of each year, the board of trustees of the library shall make a report to the city council showing the condition of their trust during the year and sums of money received by the library from taxes and other sources; the sum of money expended and the purpose of the expenditures, the number of books and periodicals on hand, the number added during the year, the number retired, the number loaned out and such other statistics and information and such suggestions as they may deem of public interest, and a copy of this report shall be filed with the State Librarian.

Kettle Falls Municipal Code 2.32.060 is hereby amended to provide as follows:

2.32.060 - Trustees - Annual Report Requirements: A representative designated by the board may make such verbal or written reports and recommendations to the city council as the board deems advisable, but shall report to the city council at least annually regarding the status of library services and facilities available to library patrons.

**Section 7:**

Kettle Falls Municipal Code 2.32.070, 2.32.080 and 2.32.090 currently provide as follows and will be deleted from Chapter 2.32:

2.32 .070 -Defacing property prohibited. Any person who intentionally injures, defaces, or destroys any property belonging to, or deposited in the city library shall be guilty of a misdemeanor.

2.32.080 - Retention of property. Any person who willfully retains any book, newspaper, magazine, pamphlet, manuscript, or other property belonging in or to the library for 30 days after notice in writing to return the same, given after the expiration of the time that by the rules of the library board of trustees such article or other property, may be kept, is guilty of a misdemeanor.

2.32.090 - Penalty for Violation. Violation of this chapter shall be punishable by a fine of not more than one hundred dollars, or by imprisonment of not more than thirty days, or by both such fine and imprisonment.

Effective Date.

This ordinance shall be in effect five (5) days after its passage and publication as required by law.

Approved and adopted by the Kettle Falls City Council at their regular meeting on October \_\_\_\_\_, 2013.

**OLD BUSINESS**

As there was no Old Business City Council moved on to Public Comment.

**PUBLIC COMMENT**

As there was no Public Comment City Council moved on to Adjournment.

**ADJOURNMENT**

Mayor Dorothy Slagle adjourned the meeting at 7:17 p.m.

Approved:

\_\_\_\_\_  
Dorothy Slagle, Mayor

Attest:

\_\_\_\_\_  
Raena Hallam, Clerk/Treasurer