

**KETTLE FALLS CITY COUNCIL MEETING**  
**SEPTEMBER 17, 2013**

**CALL TO ORDER**

Mayor Slagle called the meeting to order at 7:00 p.m. and led the audience in the pledge of allegiance.

**ROLL CALL**

Dorothy Slagle, Ray Smith, Bonnie Bradley, Jesse Garrett, Cris Haynes and Debbie Gaskin.

**STAFF/GUESTS**

Staff - Charlie Schuerman, Joel Gassaway, Raena Hallam, John Ridlington and Dave Keeley.

Guests - Tom Haggarty Jr., Jackie Burns, Mike Burns, Larmie Edwards and Harry Santos.

**ANNOUNCEMENTS AND MAIL RECEIVED**

As there were no Announcements and Mail Received, City Council moved on to Public Comment.

**PUBLIC COMMENT**

**911 MEMORIAL STATUE**

Harry Santos of the Kettle Falls Rotary discussed with City Council the opportunity to have the 911 Memorial permanently located in the City of Kettle Falls. During the Festival of Neighbors it was explained that the community who presented the best place and most desire to have the memorial located in their community would be able to keep the memorial.

Mr. Santos explained he would like to do an informal petition asking people to sign the petition in favor of keeping the memorial in Kettle Falls. Mr. Santos stated during the Kettle Falls Rotary dinner in November these signatures would be presented to the owner of the statue. The goal is to present a minimum of 1650 signatures which is the entire population of Kettle Falls.

City Council discussed compiling a proposal which would include in detail placement of the statue, a maintenance budget, lighting and support from the community.

Council Member Jesse Garrett moved to encourage and support Mr. Santos to proceed with his ideas and having the 911 Memorial stay in Kettle Falls. Council Member Cris Haynes seconded the motion. Motion carried by all. Council Member Ray Smith - yes, Council Member Bonnie Bradley - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

**CONSENT AGENDA**

**CITY COUNCIL MINUTES FOR JULY 2<sup>ND</sup>, AUGUST 6<sup>TH</sup> AND AUGUST 20<sup>TH</sup>  
VOUCHERS & PAYROLL**

Council Member Ray Smith moved to approve the Consent Agenda. Council Member Bonnie Bradley seconded the motion. Motion carried by all. Council Member Ray Smith - yes, Council Member Bonnie Bradley - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

**COMMITTEE REPORTS**

As there were no Committee Reports, City Council moved on to Staff Reports.

**STAFF REPORTS**

**LIBRARY EXPANSION**

City Planner Dave Keeley reported phone surveys would be starting next week for the Library Expansion Project.

**MEYERS STREET RESURFACING PROJECT**

City Planner Dave Keeley stated a preconstruction meeting is scheduled for Friday, September 21<sup>st</sup> at 2:00 p.m. regarding the Meyers Street Resurfacing Project. Dave invited anyone who would like to attend.

**PUBLIC WORKS**

City Superintendent Joel Gassaway stated RJ Plaster has completed his six month evaluation. Joel stated RJ is doing very well.

City Superintendent Joel Gassaway also reported the recent power outage damaged his computer and will need to replace it. Joel discussed putting money in future budgets for computer replacement on a rotation schedule.

**FIRE DEPARTMENT**

Fire Chief John Ridlington reported the fire department responded to about 10 calls from the recent storm. Most of those calls were either trees or power lines down.

**NEW BUSINESS**

**POSSIBLE BID AWARD - PUBLIC WORKS SHOP**

Tom Haggarty Jr. of E&H Engineering reviewed the bids received with City Council for the Public Works Shop.



September 16, 2013

Mayor & City Council  
City of Kettle Falls  
PO Box 457  
Kettle Falls, WA 99141

Re: City of Kettle Falls  
City Maintenance Building - 2013  
Recommendation of Award

Dear Mayor and City Council:

On Thursday, September 12, 2013 we received and opened 7 bids for your above referenced project. We have prepared the enclosed Bid Tabulation of those 7 bids. The apparent low bidder at the time of opening was Kirby-Hunt Construction followed by Baumann Bros. Construction; the difference in bids being \$395.00. Upon summation of Kirby-Hunt's bid, we determined there was a mathematical error in the summation of his bid items resulting in a \$4,000 increase in his total bid. This mistake was disclosed to Mr. Bill Hunt and he concurred with the error. As such Baumann Bros. Construction is the low bidder. We have reviewed their required paperwork and have found no bidding irregularities such that we consider this bid to be a responsive bid in the amount of \$670,226.70.

All but one bid were very close with respect to the total, indicating that the low bid is the real cost of the proposed building and the best value for the money for the City. However, all bids were higher than the desired amount to be spent on the building so a reduction in scope of the building is required should the City wish to remain within this desired, or allocated, amount. There are essentially two ways we can accomplish this task with respect to the award of contract. One alternative is that since all bids were above the amount allocated, and within 5% of the amount allocated, RCW 39.04.015 allows the City to negotiate with the Contractor prior to award to reduce the contract price to within the amount allocated. The second alternative is to award the contract for the full amount and produce change orders during construction that reduce the contract amount to within the allocated amount.

We have been in constant contact with Mr. Matt Baumann regarding alternatives to reduce the total scope of the project. There are sufficient aspects of the project that can be reduced or eliminated such that the total can be reduced to within the allocated amount. Some of these alternatives have no real bearing on the desired functionality of the shop, and some of the alternatives do. Since City personnel will need time deciding on the various aspects of the reductions, we recommend that the second alternative above be implemented and award the contract to Baumann Bros. Construction for the total contract price of \$670,226.70 with the intention of reducing the work and thus the contract price to within \$639,000.00. This will allow work to begin and continue concurrently with decisions on the reductions; this is important to remain on schedule with respect to winter weather.

We feel fortunate to have Baumann Bros. as the low bidder because we believe he has the best interest of the City in mind and is willing to negotiate fairly to reduce the total cost. Below is a list of possible alternatives, associated savings, and affect on functionality of the shop. Our goal is to reduce the total price by 4.5% (approximately \$30,000) and keep in mind that other savings opportunities may become apparent as construction progresses.

Item	Description	Affect on Functionality	Required City Action	Can Deleted Item be Installed Later?	Savings
1	Delete furring walls in partially heated storage area.	Portable heaters recommended during extreme low temperatures.	Decision, and Code Variance	Yes	(\$1,915.00)
2	Reduce ceiling finish to a level 2 in heated area.	None	Decision	N/A	(\$581.00)
3	Delete mechanical dock leveler on loading	Loading dock has a stationary height of 50"	Decision	Yes	(\$1,560.00)
4	Delete Loading Dock	No Loading Dock Provided	Decision	Yes, but \$\$	(\$18,674.46)
5	Replace CMU Fire Wall w/ 2x6" Framed Shear Wall	None, wall goes to 1hr. rated as opposed to 3 hr. rated.	Decision, and Code Variance	N/A	(\$13,294.00)
6	Reduce roofing to a 30 yr. product.	Reduces roof life.	Decision	N/A	(\$2,700.00)
7	Reduce unheated bay to 4" conc. slab.	Very heavy equipment may present surface cracking in slab.	Decision	N/A	(\$1,183.00)
8	Delete conc. slab in unheated bay.	Gravel surface not as tidy as conc.	Decision	Yes	(\$13,557.60)
9	Delete Fire Hydrant	None, site hydrants total 2 as opposed to required 3.	Decision, and Code Variance	Yes	(\$4,180.26)
10	Delete Service Pit	No Service Pit Provided	Decision	No	(\$12,823.23)

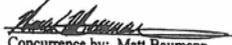
We present a concurrence signature below from Mr. Matt Baumann attesting to the approximate prices noted above, including tax, and his willingness to work with us and City personnel to arrive at the best solution and value for the City of Kettle Falls.

Please contact us should any questions or concerns arise.

Sincerely,



Thomas P. Haggarty, P.E.  
Project Engineer

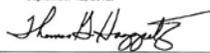


Concurrence by: Matt Baumann  
Baumann Bros. Construction

Encl: Bid Tabulation

Item	Description	Est. Qty.	Baumann Bros. Const.		Kirby Hunt Const.		Girno Const. Co.		M E Uplhus Construction		Elmer Const.		Blues Const.		Western States Const.		Engineer's Estimate	
			Unit Price	Total Amt.	Unit Price	Total Amt.	Unit Price	Total Amt.	Unit Price	Total Amt.	Unit Price	Total Amt.	Unit Price	Total Amt.	Unit Price	Total Amt.	Unit Price	Total Amt.
1	Mobilization	Lump Sum	L.S.	\$54,700.00	L.S.	\$68,984.38	L.S.	\$9,720.00	L.S.	\$23,634.00	L.S.	\$48,790.00	L.S.	\$190,535.45	L.S.	\$20,000.00	L.S.	\$35,000.00
2	Excavation & Embankment	Lump Sum	L.S.	\$9,975.00	L.S.	\$20,000.00	L.S.	\$31,236.00	L.S.	\$5,265.00	L.S.	\$17,056.00	L.S.	\$31,000.00	L.S.	\$32,000.00	L.S.	\$10,000.00
3	8" PVC C-900 Water Main, In Place	155/Ea.	\$31.50	\$4,882.50	\$50.00	\$7,750.00	\$40.00	\$6,200.00	\$18.87	\$2,924.85	\$31.20	\$4,836.00	\$21.90	\$3,394.50	\$42.00	\$6,610.00	\$35.00	\$5,425.00
4	Fire Hydrant Assembly	1/Ea.	\$3,885.00	\$3,885.00	\$4,500.00	\$4,500.00	\$6,287.00	\$6,287.00	\$4,095.00	\$4,095.00	\$3,848.00	\$3,848.00	\$3,580.00	\$3,580.00	\$5,000.00	\$5,000.00	\$4,600.00	\$4,600.00
5	1" Service Connection, Meter, & Backflow	Lump Sum	L.S.	\$1,102.50	L.S.	\$1,200.00	L.S.	\$7,205.00	L.S.	\$985.00	L.S.	\$1,248.00	L.S.	\$1,900.00	L.S.	\$2,000.00	L.S.	\$1,000.00
6	1" 200 psi. Poly Pipe	200/L.F.	\$6.30	\$1,260.00	\$12.00	\$2,400.00	\$37.60	\$7,520.00	\$20.48	\$4,096.00	\$6.24	\$1,248.00	\$4.75	\$960.00	\$15.00	\$3,000.00	\$12.00	\$2,400.00
7	8" SDR 35 Storm Drain Pipe & Drains	Lump Sum	L.S.	\$7,350.00	L.S.	\$5,000.00	L.S.	\$9,088.00	L.S.	\$4,914.00	L.S.	\$7,800.00	L.S.	\$3,100.00	L.S.	\$11,000.00	L.S.	\$5,000.00
8	2" PVC Force Main	400/L.F.	\$11.82	\$4,728.00	\$15.00	\$6,000.00	\$20.90	\$8,360.00	\$19.07	\$7,628.00	\$11.70	\$4,680.00	\$4.25	\$1,700.00	\$10.00	\$4,000.00	\$15.00	\$6,000.00
9	2" PVC Force Main (Bored)	28/L.F.	\$28.25	\$795.00	\$75.00	\$2,100.00	\$104.20	\$2,917.60	\$104.46	\$2,924.88	\$31.20	\$873.60	\$57.10	\$1,598.80	\$250.00	\$7,000.00	\$40.00	\$1,120.00
10	Sewage Ejector Sump, Pump, & Appurtenances	Lump Sum	L.S.	\$787.50	L.S.	\$4,000.00	L.S.	\$3,420.00	L.S.	\$1,404.00	L.S.	\$1,248.00	L.S.	\$950.00	L.S.	\$2,000.00	L.S.	\$1,500.00
11	Interior Waste Plumbing, Drains, & Drain Piping	Lump Sum	L.S.	\$2,467.50	L.S.	\$7,000.00	L.S.	\$6,840.00	L.S.	\$2,691.00	L.S.	\$6,396.00	L.S.	\$1,200.00	L.S.	\$14,000.00	L.S.	\$3,000.00
12	Interior Supply Plumbing & Appurtenances	Lump Sum	L.S.	\$1,575.00	L.S.	\$3,000.00	L.S.	\$2,736.00	L.S.	\$3,784.00	L.S.	\$4,160.00	L.S.	\$11,200.00	L.S.	\$28,000.00	L.S.	\$2,000.00
13	Bathroom Hardware & Finish Plumbing Furnishings	Lump Sum	L.S.	\$5,302.50	L.S.	\$500.00	L.S.	\$1,425.00	L.S.	\$4,095.00	L.S.	\$1,909.00	L.S.	\$500.00	L.S.	\$2,500.00	L.S.	\$3,000.00
14	Blgd. Foundation	Lump Sum	L.S.	\$21,525.00	L.S.	\$20,000.00	L.S.	\$9,038.00	L.S.	\$20,165.00	L.S.	\$21,244.00	L.S.	\$19,800.00	L.S.	\$40,000.00	L.S.	\$20,000.00
15	CMU Walls	Lump Sum	L.S.	\$146,475.00	L.S.	\$135,000.00	L.S.	\$142,386.00	L.S.	\$156,497.00	L.S.	\$148,315.00	L.S.	\$124,000.00	L.S.	\$148,000.00	L.S.	\$175,000.00
16	Interior Concrete Floor, C.S.B.C. & Insulation	Lump Sum	L.S.	\$61,635.00	L.S.	\$26,000.00	L.S.	\$52,611.00	L.S.	\$57,652.00	L.S.	\$61,463.00	L.S.	\$35,800.00	L.S.	\$46,000.00	L.S.	\$40,000.00
17	Service Pit, Complete	Lump Sum	L.S.	\$11,917.50	L.S.	\$9,000.00	L.S.	\$4,446.00	L.S.	\$12,666.00	L.S.	\$10,660.00	L.S.	\$8,900.00	L.S.	\$16,000.00	L.S.	\$15,000.00
18	Truss System & Roof Sheathing	Lump Sum	L.S.	\$49,770.00	L.S.	\$35,000.00	L.S.	\$67,830.00	L.S.	\$38,719.00	L.S.	\$56,638.00	L.S.	\$41,100.00	L.S.	\$42,000.00	L.S.	\$35,000.00
19	Asphalt/Fiberglass Shingle Roofing	Lump Sum	L.S.	\$15,960.00	L.S.	\$21,000.00	L.S.	\$20,053.00	L.S.	\$20,580.00	L.S.	\$18,294.00	L.S.	\$17,500.00	L.S.	\$22,000.00	L.S.	\$10,000.00
20	Gutter System	Lump Sum	L.S.	\$2,520.00	L.S.	\$7,000.00	L.S.	\$3,283.00	L.S.	\$6,520.00	L.S.	\$3,201.00	L.S.	\$5,400.00	L.S.	\$7,200.00	L.S.	\$3,500.00
21	Electrical Panel, Outlets, Lights, Etc., Complete	Lump Sum	L.S.	\$46,200.00	L.S.	\$33,000.00	L.S.	\$44,448.00	L.S.	\$33,345.00	L.S.	\$32,760.00	L.S.	\$28,500.00	L.S.	\$33,000.00	L.S.	\$50,000.00
22	Heating Sys., Boiler, Piping, Misc., Complete	Lump Sum	L.S.	\$22,968.75	L.S.	\$25,000.00	L.S.	\$24,538.00	L.S.	\$25,291.00	L.S.	\$22,750.00	L.S.	\$21,800.00	L.S.	\$38,000.00	L.S.	\$40,000.00
23	Windows & Trim	7/Ea.	\$708.45	\$4,959.15	\$500.00	\$3,500.00	\$115.00	\$805.00	\$2,369.14	\$16,583.98	\$286.43	\$2,005.01	\$135.70	\$949.90	\$390.00	\$2,730.00	\$750.00	\$5,250.00
24	CMU Installed Metal Doors	5/Ea.	\$2,182.95	\$10,914.75	\$1,640.00	\$8,200.00	\$1,440.00	\$7,200.00	\$2,293.20	\$11,466.00	\$2,312.00	\$11,560.00	\$1,100.00	\$5,500.00	\$3,000.00	\$15,000.00	\$1,000.00	\$5,000.00
25	12x12 Panel Service Doors	Lump Sum	L.S.	\$12,965.40	L.S.	\$18,000.00	L.S.	\$13,839.00	L.S.	\$13,988.00	L.S.	\$12,443.00	L.S.	\$12,000.00	L.S.	\$14,000.00	L.S.	\$25,000.00
26	Gable Ends, Trim, & Soffits	Lump Sum	L.S.	\$9,870.00	L.S.	\$6,500.00	L.S.	\$3,078.00	L.S.	\$4,619.00	L.S.	\$6,272.00	L.S.	\$4,300.00	L.S.	\$14,000.00	L.S.	\$3,500.00
27	Exterior Paint	Lump Sum	L.S.	\$3,255.00	L.S.	\$12,000.00	L.S.	\$3,705.00	L.S.	\$7,722.00	L.S.	\$3,380.00	L.S.	\$1,100.00	L.S.	\$3,500.00	L.S.	\$2,500.00
28	Interior Wood Framing, Gyp., Ply., & Vapor Barrier	Lump Sum	L.S.	\$22,827.00	L.S.	\$35,000.00	L.S.	\$22,800.00	L.S.	\$15,071.00	L.S.	\$41,132.00	L.S.	\$14,600.00	L.S.	\$18,000.00	L.S.	\$28,000.00
29	Interior Prehung Doors & Trim	Lump Sum	L.S.	\$682.50	L.S.	\$3,500.00	L.S.	\$855.00	L.S.	\$1,979.00	L.S.	\$1,519.00	L.S.	\$500.00	L.S.	\$1,000.00	L.S.	\$1,600.00
30	Ceiling Gypsum Board & Finish	Lump Sum	L.S.	\$9,828.00	L.S.	\$23,000.00	L.S.	\$23,588.00	L.S.	\$21,221.00	L.S.	\$18,864.00	L.S.	\$10,800.00	L.S.	\$24,000.00	L.S.	\$20,000.00
31	Blown Ceiling Insulation	Lump Sum	L.S.	\$10,912.50	L.S.	\$4,500.00	L.S.	\$12,626.00	L.S.	\$5,054.00	L.S.	\$5,200.00	L.S.	\$5,200.00	L.S.	\$13,000.00	L.S.	\$8,000.00
32	Gypsum Finish & Texture (Ba. & Mech. Rm.)	Lump Sum	L.S.	\$2,820.00	L.S.	\$2,500.00	L.S.	\$3,420.00	L.S.	\$5,926.00	L.S.	\$2,664.00	L.S.	\$900.00	L.S.	\$2,000.00	L.S.	\$3,000.00
33	Welding, Caulking, Misc. General Finishes & Furnishings	Lump Sum	L.S.	\$6,720.00	L.S.	\$3,000.00	L.S.	\$2,280.00	L.S.	\$6,084.00	L.S.	\$4,380.00	L.S.	\$950.00	L.S.	\$6,000.00	L.S.	\$3,000.00
34	Interior Panel	Lump Sum	L.S.	\$7,938.00	L.S.	\$12,000.00	L.S.	\$6,270.00	L.S.	\$37,440.00	L.S.	\$5,720.00	L.S.	\$7,500.00	L.S.	\$8,000.00	L.S.	\$8,000.00
35	Commercial HMA (3")	555/S.Y.	\$33.71	\$18,709.05	\$43.42	\$24,088.10	\$44.20	\$24,611.00	\$37.56	\$20,845.80	\$33.38	\$18,525.90	\$37.65	\$20,895.75	\$40.00	\$22,200.00	\$45.00	\$24,975.00
36	Site Graded Surfacing Base Course	98/S.Y.	\$39.54	\$3,884.72	\$109.20	\$10,701.60	\$97.50	\$9,555.00	\$114.07	\$11,178.86	\$101.40	\$9,937.20	\$62.20	\$6,095.80	\$100.00	\$9,800.00	\$40.00	\$3,920.00
37	Loading Dock, Complete	Lump Sum	L.S.	\$17,355.45	L.S.	\$18,100.00	L.S.	\$9,029.00	L.S.	\$20,826.00	L.S.	\$19,085.00	L.S.	\$9,100.00	L.S.	\$26,000.00	L.S.	\$25,000.00
38	Trench Excavation Safety	Lump Sum	L.S.	\$210.00	L.S.	\$1,000.00	L.S.	\$2,850.00	L.S.	\$585.00	L.S.	\$208.00	L.S.	\$2,500.00	L.S.	\$1,000.00	L.S.	\$2,000.00
39	Hydroseed	Lump Sum	L.S.	\$1,575.00	L.S.	\$1,500.00	L.S.	\$1,767.00	L.S.	\$1,130.00	L.S.	\$3,640.00	L.S.	\$800.00	L.S.	\$1,500.00	L.S.	\$3,000.00
Plus 7.6% Washington Sales Tax:				\$62,897.27		\$65,514.06		\$630,891.60		\$640,991.37		\$644,572.71		\$658,200.00		\$696,260.00		\$690,090.00
Total Amount Bid:				\$670,226.70		\$674,129.13		\$678,839.38		\$689,895.85		\$683,495.68		\$683,495.68		\$708,223.20		\$748,175.76

\*Italics represent an apparent error in extension.  
I certify that the above tabulation is a true and accurate record of bids received and read aloud at the City of Kettle Falls City Hall on September 12, 2012.



Mr. Haggarty reviewed his letter explaining the project is over budget but there are changes the City Council could make that would bring the cost down.

Council Member Cris Haynes expressed her concern over the cost of the project. Cris questioned if an addition could be made to the existing Public Works Shop, or if other cheaper alternatives had been researched. Cris stated she would like to table the project for another two weeks to research if any other options would be more financially responsible.

Mayor Slagle explained the Public Works Shop has been discussed for years as part of the Wastewater Treatment Facility. Two years ago the money to build the shop was not available to build at the same time as the plant. Now the money is available and the Department of Ecology has offered to give us over \$500,000 to build the shop.

Council Member Jesse Garrett stated the City has been saving including saving the contingency money from the Wastewater Treatment Facility to build the shop. If the project is not approved, it may not be completed this year due to weather conditions.

Council Member Cris Haynes stated she was elected by the people to make sound decisions on their behalf. She stated she is not comfortable spending over a half a million dollars on a shop when families are going hungry in this economy.

After discussion, Council Member Bonnie Bradley moved to award the bid to Baumann Brothers Construction to build the Public Works Maintenance Shop with the goal to reduce the total price by approximately \$30,000. Council Member Ray Smith seconded the motion. Motion carried. Council Member Ray Smith - yes, Council Member Bonnie Bradley - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - no and Council Member Debbie Gaskin - yes.

#### **SEPTAGE RECEIVING PUMP**

Tom Haggarty Jr. of E&H Engineering explained to City Council the pump used for septage pumping is too small and not working. Mr. Haggarty stated this was a design error and the City will receive credit for the pump they have already purchased.

The Dept. of Ecology will need to determine if the City can install the pump, go out for bid or handle it with a change order. The approximate cost of another pump and repair is \$25,000.

**RESOLUTION NO. 1302 – A RESOLUTION REVISING THE PERSONNEL POLICY  
FOR EMPLOYEES OF THE CITY OF KETTLE FALLS**

City Superintendent Joel Gassaway reviewed the current on call policy for the Public Works Department and proposed resolution no. 13-02.

ON CALL POLICY – Draft

9/6/13

We have set up procedures to insure coverage of the City's water and sewer systems 24 hours a day. For weekends and holidays we have combined the duties of the water and sewer departments to be handled by one person. The on call person is also the first to be called out for snow removal or other miscellaneous calls and emergencies. Due to the additional requirements of the sewage treatment plant our on call policy needs to be adjusted. I have drafted this proposal for Council's consideration.

Joel Gassaway, City Superintendent

Current Personnel Policy 7-9

7-9. ON CALL. Utility crew personnel will receive four hour per day of on call pay at one and one-half times per hour for Saturday and Sunday while they are on-call. If the employee is called out after regular work hours on Friday but before midnight (12:00 AM) or after midnight (12:00 AM) Sunday at least two (2) hours prior to normal work hours the employee will receive 2 hours of on call pay at one and one-half times per hour. When an employees normal on call weekend includes a holiday, that employee shall receive double time and one half for eight hours on the holiday.

Proposed New Policy

7-9. ON CALL. Utility crew personnel will receive \$250.00 (two hundred fifty dollars) of on call pay for scheduled on call weekends beginning at the end of regular work hours on Friday and ending at the start of regular work hours on Monday. When an employee's normal on call weekend includes a holiday, that employee shall receive \$250.00 (two hundred fifty dollars) for that day in addition to the employee's normal holiday pay. All work and routine duties performed during on call weekends and holidays will be at employee's regular rate of pay, including overtime pay as required.

**RESOLUTION NO. 13-02**

**A RESOLUTION REVISING THE PERSONNEL POLICY FOR EMPLOYEES OF  
THE CITY OF KETTLE FALLS**

**WHEREAS**, the Council of the city of Kettle Falls recognizes the need to revise and update policies and rules for city personnel in order to assure fairness, a more efficient operation and compliance with all applicable policies and laws now, therefore,

**BE IT RESOLVED** by the Council of the city of Kettle Falls that the following additions and changes be made to the Kettle Falls Personnel Policy:

Section 1:

Rule 7, Section 7-9 (On Call) currently reads as follows:

7-9. ON CALL. Utility crew personnel will receive four hour per day of on call pay at one and one-half times per hour for Saturday and Sunday while they are on-call. If the employee is called out after regular work hours on Friday but before midnight (12:00 AM) or after midnight (12:00 AM) Sunday at least two (2) hours prior to normal work hours the employee will receive 2 hours of on call pay at one and one-half times per hour. When an employee's normal on call weekend includes a holiday, that employee shall receive double time and one half for eight hours on the holiday.

Section 2:

Rule 7, Section 7-9 (On Call) is hereby amended to provide as follows:

7-9. ON CALL. Utility crew personnel will receive \$250.00 (two hundred fifty dollars) of on call pay for scheduled on call weekends beginning at the end of regular work hours on Friday and ending at the start of regular work hours on Monday. When an employee's normal on call weekend includes a holiday, that employee shall receive \$250.00 (two hundred fifty dollars) for that day in addition to the employee's normal holiday pay. All work and routine duties performed during on call weekends and holidays will be at employee's regular rate of pay, including overtime pay as required.

Approved and adopted by the Kettle Falls City Council at their regular meeting on September 17, 2013.

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Council Member Bonnie Bradley moved to adopt Resolution No. 13-02. Council Member Debbie Gaskin seconded the motion. Motion carried. Council Member Ray Smith - yes, Council Member Bonnie Bradley - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - abstained and Council Member Debbie Gaskin - yes.

**ORDINANCE NO. 1722 - AN ORDINANCE OF THE CITY OF KETTLE FALLS, WASHINGTON AMENDING THE KETTLE FALLS MUNICIPAL CODE 2.32 RELATING TO THE LIBRARY BOARD**

Council Member Bonnie Bradley moved to introduce ordinance no. 1722 by title only. Council Member Debbie Gaskin seconded the motion. Motion carried by all. Council Member Ray Smith - yes, Council Member Bonnie Bradley - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

**KETTLE FALLS GUN RANGE**

Mayor Dorothy Slagle distributed a copy of an ordinance adopted by Pierce County regarding shooting ranges. Mayor Slagle stated she would like City Council to take the ordinance home and review for later discussion.

**OLD BUSINESS**

As there was no Old Business City Council moved on to Public Comment.

**PUBLIC COMMENT**

**SPEEDING IN SCHOOL ZONES**

Larmie Edwards stated something needs to be done about the speeding in school zones. Mr. Edwards stated some of them are going over 40 miles per hour including City employees.

**ADJOURNMENT**

Mayor Dorothy Slagle adjourned the meeting at 8:26 p.m.

Approved:

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Dorothy Slagle, Mayor

Attest:

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Raena Hallam, Clerk/Treasurer