

KETTLE FALLS CITY COUNCIL MEETING
AUGUST 20, 2013

CALL TO ORDER

Mayor Slagle called the meeting to order at 7:00 p.m. and led the audience in the pledge of allegiance.

ROLL CALL

Dorothy Slagle, Ray Smith, Bonnie Bradley, Jesse Garrett, Cris Haynes and Debbie Gaskin.

STAFF/GUESTS

Staff - Charlie Schuerman, Chris Courchene, Joel Gassaway, Raena Hallam, John Ridlington and Dave Keeley.

Guests - Mark Varela, Jackie Burns and Mike Burns.

ANNOUNCEMENTS AND MAIL RECEIVED

As there were no Announcements and Mail Received, City Council moved on to Public Comment.

PUBLIC COMMENT

As there was no Public Comment, City Council moved on to the Consent Agenda.

CONSENT AGENDA

As there was no Consent Agenda, City Council moved on to Committee Reports.

COMMITTEE REPORTS

FIRE DEPARTMENT

Council Member Jesse Garrett discussed the importance of completing the Fire Department Policy Manual. Jesse explained the Fire Department has implemented a zero tolerance alcohol policy, but it is not in writing for proper enforcement.

STAFF REPORTS

FIRE DEPARTMENT

Fire Chief John Ridlington reported their department by responding to 7 fires calls in the City and 8 calls in Stevens County Fire

District #6. John also stressed the importance of completing the policy manual.

WASHINGTON STATE AUDIT

Clerk/Treasurer Raena Hallam reported the Washington State Auditors are present performing the Federal and Financial Audit for 2012. After completion they will return in mid September to conclude their Accountability Audit for 2010, 2011 and 2012.

NEW BUSINESS

POSSIBLE BID AWARD - MEYERS STREET PROJECT

Mark Varela of Varela & Associates, reviewed the bids for the Meyers Street Resurfacing project with City Council:



www.varela-engr.com
va@varela-engr.com

August 20, 2013

City of Kettle Falls
580 S. Meyers St.
Kettle Falls, WA 99141

ATTN: Mayor and City Council

RE: Meyers Street Resurfacing Project

Dear Mayor and City Council:

Bids were opened on August 15, 2013 at 2:00 P.M. for the Meyers Street Resurfacing project. One bid was received and reviewed and is summarized as follows:

Bidder	Bid Total
Knife River Corporation Northwest	\$266,184.03
Engineer's Estimate	\$222,708.50

A tabulation of the bid is enclosed. We have reviewed the bid package submitted by Knife River Corporation Northwest and find it in order. We have also inquired about the bidder's performance record and financial status, and the reports are satisfactory. We therefore recommend award of the contract to the low bidder, Knife River Corporation Northwest of Colville, WA.

Upon City Council action to award the contract, we will initiate the paperwork with the City and Contractor.

As always, if you have any questions please don't hesitate to contact me.

Sincerely,

VARELA & ASSOCIATES, INC.

BID TABULATION

CITY OF KETTLE FALLS
 MEYERS STREET RESURFACING
 TABULATION OF BIDS RECEIVED: (2:00 PM 8/15/2013)

I HEREBY CERTIFY THAT THIS TABULATION IS A TRUE AND ACCURATE RECORD OF BIDS RECEIVED AND READ AT THE TIME AND PLACE INDICATED.

Location where bids were received:
 Kettle Falls City Hall
 580 S Meyers St, Kettle Falls, WA 99141

BY: PROJECT ENGINEER 
 Kurt Holland

DESCRIPTION (Bid Item) Item No.	ESTIMATED QUANTITY	ENGINEER'S ESTIMATE		Knife River Corporation Northwest 485 Spanish Prairie Rd Colville, WA 99114	
		UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
PREPARATION ITEMS					
1 Mobilization	1 LS	\$ 30,000.00	\$ 30,000.00	\$ 25,000.00	\$ 25,000.00
SURFACING					
2 Pavement Repair Exc. Incl. Haul	1,080 SY	\$ 16.00	\$ 17,280.00	\$ 15.75	\$ 17,010.00
3 Adjust Water Meters/Valves, Catch Basins	1 LS	\$ 10,000.00	\$ 10,000.00	\$ 6,500.00	\$ 6,500.00
4 Crushed Surfacing Top Course	676 TON	\$ 18.00	\$ 12,168.00	\$ 35.00	\$ 23,660.00
5 Install Paving Geogrid Fabric	835 SY	\$ 15.00	\$ 12,525.00	\$ 17.75	\$ 14,821.25
6 HMA, Class 3/8", PG 64-22	1,424 TON	\$ 90.00	\$ 128,160.00	\$ 88.22	\$ 125,625.28
TRAFFIC ITEMS					
7 Project Temporary Traffic Control	1 LS	\$ 10,000.00	\$ 10,000.00	\$ 49,500.00	\$ 49,500.00
8 Temporary Pavement Markings	4,970 LF	\$ 0.15	\$ 745.50	\$ 0.25	\$ 1,242.50
9 Paint Line	8,300 LF	\$ 0.10	\$ 830.00	\$ 0.25	\$ 2,075.00
MISCELLANEOUS ITEMS					
10 SPCC Plan	1 LS	\$ 1,000.00	\$ 1,000.00	\$ 750.00	\$ 750.00
		TOTAL		\$ 266,184.03	

~~DENOTES MATHEMATICAL BID ERROR BY BIDDER~~

Mobilization 9%

Council Member Jesse Garrett questioned why the cost of traffic control was so expensive. City Planner Dave Keeley explained he spoke with Stevens County Engineer Jim Whitbread and Mr. Whitbread felt it was an accurate cost estimation. By contracting traffic control it also relieves the contractor of liability.

Council Member Jesse Garrett moved to award the Meyers Street Resurfacing Project to Knife River in the amount of \$266,184.03. Council Member Ray Smith seconded the motion. Motion carried by all. Council Member Ray Smith - yes, Council Member Bonnie Bradley - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

FESTIVAL OF NEIGHBORS - CHAMBER OF COMMERCE

Mayor Slagle stated the Festival of Neighbors is moving along quickly. Mayor Slagle stated the day will include the dedication of Patti's Playground, 911 Memorial, live music, Dave Madera Dance troop will perform, numerous vendors and a beer garden.

Clerk/Treasurer Raena Hallam reported the Kettle Falls Chamber of Commerce is sponsoring the event but have requested funds from the Hotel/Motel Tax Fund. Raena stated expenses to date are \$1,100 and she would suggest \$1,500.

Council Member Bonnie Bradley moved to authorize the Kettle Falls Chamber of Commerce \$1,500 of Hotel Motel Tax for the "Festival of Neighbors". Council Member Cris Haynes seconded the motion. Motion carried by all. Council Member Ray Smith - yes, Council Member Bonnie Bradley - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

OLD BUSINESS

As there was no Old Business City Council moved on to Public Comment.

PUBLIC COMMENT

As there was no Public Comment City Council moved on to Adjournment.

ADJOURNMENT

Mayor Dorothy Slagle adjourned the meeting at 7:55 p.m.

Approved:

Dorothy Slagle, Mayor

Attest:

Raena Hallam, Clerk/Treasurer