

**KETTLE FALLS CITY COUNCIL MEETING**  
**JANUARY 15, 2013**

**CALL TO ORDER**

Mayor Slagle called the meeting to order at 7:00 p.m.

**ROLL CALL**

Dorothy Slagle, Ray Smith, Bonnie Bradley, Jesse Garrett, Cris Haynes and Debbie Gaskin.

**STAFF/GUESTS**

Staff - Charlie Schuerman, Raena Hallam, and Joel Gassaway.

Guests - Sandra Cox.

**ANNOUNCEMENTS AND MAIL RECEIVED**

As there were no Announcements and Mail Received, City Council moved on to Public Comment.

**PUBLIC COMMENT**

As there was no Public Comment, City Council moved on to the Consent Agenda.

**CONSENT AGENDA**

**APPROVAL OF THE SECOND HALF OF DECEMBER, 2012 VOUCHERS & PAYROLL**

Council Member Ray Smith moved to approve the Consent Agenda. Council Member Debbie Gaskin seconded the motion. Motion carried by all. Council Member Ray Smith - yes, Council Member Bonnie Bradley - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

**COMMITTEE REPORTS**

**SAVE THE POOL COMMITTEE**

Council Member Debbie Gaskin reported the Save The Pool Committee held a meeting and decided to mail a letter to everyone who donated to the pool. The letter will ask for input on what to do with the leftover funds.

**STAFF REPORT**

**WASTEWATER TREATMENT FACILITY**

City Superintendent Joel Gassaway reported Paul Jacobs and Rod Sly are working full time at the Wastewater Treatment Facility. He expects the plant to be turned over to the City very shortly. Joel also commented that the resulting water is extremely clean, even cleaner than expected.

City Superintendent Joel Gassaway stated Cell #1 has a breached liner, but it is being taken care of. However, it may take up to 3 months to be fixed.

### NEW BUSINESS

#### INDIGENT DEFENSE CONTRACT

Clerk/Treasurer Raena Hallam explained the proposed Indigent Defense contract with Joshua Gilstrap is the same as last except for two areas.

- The fee per case has increased to \$176.47 per case.
- Section 16 includes new language set forth by RCW pertaining to \*Standards of Indigent Defense\*

Council Member Debbie Gaskin moved to authorize the Mayor to enter into a contract with Attorney Joshua Gilstrap for indigent defense and Attorney's Michael Clay and Gary Weber for conflict cases. Council Member Ray Smith seconded the motion. Motion carried by all. Council Member Ray Smith - yes, Council Member Bonnie Bradley - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

#### WASTEWATER TREATMENT PLANT OPERATOR I

City Superintendent Joel Gassaway presented a memo to City Council.

#### **MEMO**

**From:** Joel Gassaway  
**To:** Mayor and City Council  
**Date:** January 14, 2013  
**Subject:** Operator I Salary

I would like to advertise for the secondary wastewater operator position as soon as possible (Wastewater Treatment Plant Operator I). We have a job description prepared and I would like the Council to decide on the salary.

The following is my recommendation:

WWTPO I	\$19.90 / hr.	3,449.33 / mo.	41,392.00 / yr.
	(Entry Level \$18.90 / hr.)		

This is the same rate that we are temporarily paying crewman Rod Sly during the interim.

Current salaries for comparison:

WWTPO II	\$21.63 / hr.	3,750.00 / mo.	45,000.00 / yr.
City Crew	\$19.02 / hr.	3,297.22 / mo.	39,566.62 / yr.

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Council Member Cris Haynes questioned if the proposed wage had been compared to other like size cities. Council Member Cris Haynes suggested this item be tabled so she could research other like positions.

Mayor Slagle stated this issue needs to be resolved so the position can be advertised in the near future.

Council Member Jesse Garrett moved to adopt the salary for the Wastewater Operator 1 at \$41,392.00 per year. Council Member Ray Smith seconded the motion. Motion carried by all. Council Member Ray Smith - yes, Council Member Bonnie Bradley - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

#### **TEAMSTERS UNION CONTRACT**

Clerk/Treasurer Raena Hallam asked City Council to authorize the Mayor to sign a contract with Teamsters Local #690. Raena explained the only change from 2012 is how the uniform allowance is issued. The total dollar amount does not change. The following are new uniform allowance guidelines:

1. The Officers will receive a lump sum check to include the \$1,300 + \$1,500 for a total of \$2,800.
2. The City does not close out their financial books until after January 20, 2013. Therefore, the first claims checks will be issued February 7, 2013. A check written directly to the officers, must go through the claims process.
3. Officers will provide receipts to Police Secretary for items purchased between February 7, 2013 and December 15, 2013. Those receipts will be kept on file and periodically monitored for compliance with Article 12.
4. If receipts do not total \$2,800 any amount remaining will be paid back to the City no later than December 31, 2013.

Council Member Debbie Gaskin moved to authorize the Mayor to sign the contract with Teamsters Local #690 after the final draft has been reviewed by City Attorney Charlie Schuerman. Council Member Bonnie Bradley seconded the motion. Motion carried by all. Council Member Ray Smith - yes, Council Member Bonnie Bradley - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

**CITY ATTORNEY CONTRACT**

Council Member Jesse Garrett moved to authorize the Mayor to enter into a contract with Attorney Charlie Schuerman for services as City Attorney for the City of Kettle Falls. Council Member Bonnie Bradley seconded the motion. Motion carried by all. Council Member Ray Smith - yes, Council Member Bonnie Bradley - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

**OLD BUSINESS**

As there was no Old Business, City Council moved on to Public Comment.

**PUBLIC COMMENT**

As there was no Public Comment, City Council moved on to Adjournment


**ADJOURNMENT**

Mayor Dorothy Slagle adjourned the meeting at 7:47 p.m.

Approved:

  
Dorothy Slagle, Mayor

Attest:

  
Raena Hallam, Clerk/Treasurer