

KETTLE FALLS CITY COUNCIL MEETING
DECEMBER 18, 2012

CALL TO ORDER

Mayor Slagle called the meeting to order at 7:00 p.m.

ROLL CALL

Dorothy Slagle, Bonnie Bradley, Jesse Garrett, Cris Haynes and Debbie Gaskin. Council Member Ray Smith's absence was excused.

STAFF/GUESTS

Staff - Charlie Schuerman and Raena Hallam.

Guests - No guests were present.

ANNOUNCEMENTS AND MAIL RECEIVED

As there were no Announcements or Mail Received, City Council moved on to Pubic Comment.

PUBLIC COMMENT

As there was no Public Comment, City Council moved on to the Consent Agenda.

CONSENT AGENDA

APPROVAL OF THE FIRST HALF OF DECEMBER, 2012 VOUCHERS & PAYROLL

Council Member Jesse Garrett moved to approve the Consent Agenda. Council Member Cris Haynes seconded the motion. Motion carried by all. Council Member Bonnie Bradley - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

COMMITTEE REPORTS

As there were no Committee Reports, City Council moved on to Staff Reports.

STAFF REPORT

As there were no Staff Reports, City Council moved on to New Business.

NEW BUSINESS

2013 FUEL BID OPENING

Clerk/Treasurer Raena Hallam stated she received one fuel bid for 2013 from Whitty's Chevron.

Whitty's Chevron
PO Box 391
Colville, WA 99114-0391
Office 509-684 9964
Cell 509-690 7079

December 18th, 2012

City of Kettle Falls
PO Box 266
Kettle Falls, WA 99141

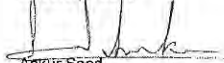
To whom it may concern

We would like to submit the bid for fuels supplied to your vehicles through our card lock system for the year 2013-14

- Unleaded Gasoline	\$ 2.741 per gallon
plus State Road Tax	\$.375
	\$ 3.116 total per gallon
- Diesel Fuel	\$ 3.181 per gallon
plus State Road Tax	\$.375
	\$3.556 total per gallon

This bid is not firm as any increases and decreases in our buying prices will be passed on to the city. Thank You once again for this past years business and of course, if there are any questions regarding this bid, please feel free to contact us

Sincerely Yours,



Ankur Sood
President

Council Member Debbie Gaskin moved to award the 2013 Fuel Bid to Whitty's Chevron. Council Member Bonnie Bradley seconded the motion. Motion carried by all. Council Member Bonnie Bradley - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

OLD BUSINESS

ORDINANCE NO 1719 - AN ORDINANCE ADOPTING BY REFERENCE THE BUDGET FOR THE CITY OF KETTLE FALLS FOR THE YEAR OF 2013

Mayor Slagle reviewed some highlights of the 2013 budget.

- The Swimming Pool is not open, but repairs are budgeted. ADA Lift is not included in budget.
- All furlough days have been returned to City employees.
- Includes purchase of New Garbage Truck.
- Police Department staffing will remain one Police Chief and two Police Officers.
- City Attorney retainer fee increased \$100 per month.

Mayor Slagle thanked all the departments for keeping within their budgets and continued hard work to ensure cost savings.

ORDINANCE NO. 1719

AN ORDINANCE ADOPTING BY REFERENCE THE BUDGET FOR THE CITY OF KETTLE FALLS FOR THE YEAR OF 2013.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF KETTLE FALLS:

SECTION 1.

The final budget of the city of Kettle Falls for the year 2013 is hereby adopted by reference. The summary of the totals of the estimated revenue and appropriations for each separate fund and the aggregate total for all funds combined are as follows:

BUDGET SUMMARY (Beginning Fund Balances (BFB) and Total Revenues)

ESTIMATED REVENUES (*Includes estimated cash on hand 01-01-13)

	BFB		REVENUES	
001 Current Expense Fund	\$ 35,000.00	+	\$ 976,742.04	\$ 1,011,742.04
101 Library Fund	\$ 7,000.00	+	\$ 22,275.00	\$ 29,275.00
102 Library Cumulative Reserve Fund	\$ 20,000.00	+	\$ 4,025.00	\$ 24,025.00
103 Street Fund	\$ 60,000.00	+	\$ 110,450.00	\$ 170,450.00
107 Police Cumulative Reserve Fund	\$ 14,000.00	+	\$ 15.00	\$ 14,015.00
108 Street Cumulative Reserve Fund	\$ 30,000.00	+	\$ 10,105.00	\$ 40,105.00
109 Current Expense Cumulative Rsrv	\$ 120,000.00	+	\$ 5,150.00	\$ 125,150.00
110 Fire Dept. Cumulative Reserve	\$ 55,000.00	+	\$ 1,060.00	\$ 56,060.00
140 Tourism Fund	\$ 4,000.00	+	\$ 2,515.00	\$ 6,515.00
200 LTGO Bond Fund	\$ 18,000.00	+	\$ 7,025.00	\$ 25,025.00
401 Water Fund	\$ 100,000.00	+	\$ 478,100.00	\$ 578,100.00
402 Water Connection Fund	\$ 25,000.00	+	\$ 790.00	\$ 25,790.00
403 Water Cumulative Reserve Fund	\$ 550,000.00	+	\$ 45,750.00	\$ 595,750.00
410 Sewer Fund	\$ 250,000.00	+	\$ 250,475.00	\$ 500,475.00
411 Sewer Connection Fund	\$ 60,000.00	+	\$ 75.00	\$ 60,075.00
412 Sewer Cumulative Reserve Fund	\$ 200,000.00	+	\$ 808,500.00	\$ 1,008,500.00
420 Garbage Fund	\$ 35,000.00	+	\$ 148,800.00	\$ 183,800.00
421 Garbage Cumulative Reserve Fund	\$ 60,000.00	+	\$ 30,075.00	\$ 90,075.00
Subtotal	\$ 1,643,000.00	+	\$ 2,901,927.04	\$ 4,544,927.04
TOTAL ESTIMATED REVENUES				\$ 4,544,927.04

ESTIMATED EXPENDITURES (Includes transfers to reserve funds and ending fund balances (EFB).

	EXPENDITURES		EFB	
001 Current Expense Fund	\$ 1,010,032.80	+	\$ 1,709.24	\$ 1,011,742.04
101 Library Fund	\$ 26,275.00	+	\$ 3,000.00	\$ 29,275.00
102 Library Cumulative Reserve Fund	\$ 20,000.00	+	\$ 4,025.00	\$ 24,025.00

103	Street Fund	\$	164,100.00	+	\$	6,350.00	\$	170,450
107	Police Cumulative Reserve Fund	\$	10,000.00	+	\$	4,015.00	\$	14,015.00
	ESTIMATED EXPENDITURES							
			EXPENDITURES			EFB		
108	Street Cumulative Reserve Fund	\$	39,500.00	+	\$	605.00	\$	40,105.00
109	Current Expense Cumulative Rsrv	\$	120,000.00	+	\$	5,150.00	\$	125,150.00
110	Fire Dept. Cumulative Reserve	\$	51,860.00	+	\$	4,200.00	\$	56,060.00
140	Tourism Fund	\$	4,250.00	+	\$	2,265.00	\$	6,515.00
200	LTGO Bond Fund	\$	24,950.00	+	\$	75.00	\$	25,025.00
401	Water Fund	\$	556,400.00	+	\$	21,700.00	\$	578,100.00
402	Water Connection Fund	\$	22,500.00	+	\$	3,290.00	\$	25,790.00
403	Water Cumulative Reserve Fund	\$	416,000.00	+	\$	179,750.00	\$	595,750.00
410	Sewer Fund	\$	441,850.00	+	\$	58,625.00	\$	500,475.00
411	Sewer Connection Fund	\$	26,000.00	+	\$	34,075.00	\$	60,075.00
412	Sewer Cumulative Reserve Fund	\$	716,025.00	+	\$	292,475.00	\$	1,008,500.00
420	Garbage Fund	\$	181,150.00	+	\$	2,650.00	\$	183,800.00
421	Garbage Cumulative Reserve Fund	\$	88,000.00	+	\$	2,075.00	\$	90,075.00
	Subtotal	\$	3,918,892.80	+	\$	626,034.24	\$	4,544,927.04
						TOTAL ESTIMATED EXPENDITURES	\$	4,544,927

SECTION 2.

Interfund Transfers shall be made monthly or as funds are available at the discretion of the Clerk/Treasurer

SECTION 3.

A complete copy of this final budget as adopted herein shall be transmitted to the Division of Municipal Corporation in the office of the Washington State Auditor and to the Association of Washington cities.

SECTION 4.

This ordinance shall take effect and be in force on January 1, 2013.

Passed by the City Council of the city of Kettle Falls at their regular meeting on December 18, 2012.

Council Member Jesse Garrett moved to adopt Ordinance No. 1719 by title only. Council Member Debbie Gaskin seconded the motion. Motion carried by all. Council Member Bonnie Bradley - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

ORDINANCE NO. 1710A - AN ORDINANCE AMENDING BUDGET ORDINANCE NO. 1710

ORDINANCE NO. 1710A

AN ORDINANCE AMENDING BUDGET ORDINANCE #1710

THE CITY COUNCIL OF THE CITY OF KETTLE FALLS DO ORDAIN AS FOLLOWS:

SECTION 1.

To amend the City of Kettle Falls 2012 budget to disburse unanticipated revenues and unappropriated beginning fund balances and unexpected expenditures to accommodate unanticipated expenditures which could not have been foreseen, but which have been approved by City Council, and to reallocate funds as necessary.

SECTION 2.

Unanticipated revenues, unappropriated beginning fund balances and unexpended expenditures:

Revenues:

<u>001</u>	<u>CURRENT EXPENSE FUND</u>		
001.311.10.00	Property Taxes	\$	8,000.00
001.313.10.01	Retail Sales 1/2 Cent	\$	23,000.00
001.31310.00	Retail Sales 1/2 Cent	\$	23,000.00
001.321.90.00	Business Licenses.	\$	1,100.00
001.347.30.00	Swimming Pool Fees	\$	6,400.00
001.367.11.10	KF Swim Pool Donations	\$	20,000.00
001.336.06.95	Liquor Board Profits	\$	9,000.00
	TOTAL	\$	90,500.00

<u>103</u>	<u>STREET FUND</u>		
103.314.52.00	Property Taxes	\$	3,000.00
	TOTAL	\$	3,000.00

<u>107</u>	<u>POLICE RESERVE FUND</u>		
107.369.90	Police Reserve Miscellaneous	\$	6,500.00
	TOTAL	\$	6,500.00

<u>410</u>	<u>SEWER FUND</u>		
410.343.50.00	Sewer Service Charges	\$	10,000.00
	TOTAL	\$	10,000.00

<u>412</u>	<u>SEWER RESERVE FUND</u>	
412.382.20.10	WWTP - DOE Loan - Forgivable	\$ 1,900,000.00
412.343.50.10	Service Charges - Wastewater	\$ 76,000.00
	TOTAL	\$ 1,976,000.00

REVENUES GRAND TOTAL \$ 2,086,000.00

Expenditures:

<u>001</u>	<u>CURRENT EXPENSE FUND</u>	
001.514.22.10	Salaries & Wages-Clerk	\$ (10,000.00)
001.514.22.10	Benefits - Clerk	\$ (4,000.00)
001.521.10.11	Salaries - Police	\$ (21,000.00)
001.521.10.23	Uniform Allowance - Police	\$ (4,000.00)
001.521.10.42	Communication - Police	\$ (2,000.00)
001.521.10.48	Repair & Maintenance - Police	\$ (2,500.00)
001.558.60.10	Salaries & Wages - Planning	\$ (20,000.00)
001.558.60.20	Benefits - Planning	\$ (2,500.00)
001.576.20.10	Salaries & Wages - Swimming Pool	\$ (15,500.00)
001.576.20.20	Benefits - Swimming Pool	\$ (5,500.00)
001.594.76.60	Capital Outlay - Park	\$ (3,500.00)
	TOTAL	\$ (90,500.00)

<u>103</u>	<u>STREET FUND</u>	
103.542.64.10	Salaries - Street Traffic Control	\$ (2,500.00)
103.542.64.20	Benefits - Street Traffic Control	\$ (500.00)
	TOTAL	\$ (3,000.00)

<u>107</u>	<u>POLICE RESERVE FUND</u>	
107.594.21.60	Police Reserve Fund	\$ (6,500.00)
	TOTAL	\$ (6,500.00)

<u>410</u>	<u>SEWER FUND</u>	
410.535.10.41	Professional Service - Sewer	\$ (5,000.00)
410.535.10.47	Utilities - Sewer	\$ (5,000.00)
	TOTAL	\$ (10,000.00)

<u>412</u>	<u>SEWER RESERVE FUND</u>	
412.594.35.60.01	Wastewater Facility	\$ (1,915,500.00)
412.594.35.60.03	Lagoon Rehabilitation	\$ (60,500.00)
	TOTAL	\$ (1,976,000.00)

EXPENDITURES GRAND TOTAL \$ (2,086,000.00)

SECTION 3.

This ordinance shall be in full force immediately upon the date of its passage and approval as required by law.

Passed by the City Council of the city of Kettle Falls at their regular meeting on

Council Member Debbie Gaskin moved to adopt Ordinance No. 1710A by title only. Council Member Jesse Garrett seconded the motion. Motion carried by all. Council Member Bonnie Bradley - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

PUBLIC COMMENT

As there was no Public Comment, City Council moved on to Adjournment


ADJOURNMENT

Mayor Dorothy Slagle adjourned the meeting at 7:32 p.m.

Approved:


Dorothy Slagle, Mayor

Attest:


Raena Hallam, Clerk/Treasurer

