

KETTLE FALLS CITY COUNCIL
FEBRUARY 21, 2012

CALL TO ORDER

Mayor Dorothy Slagle called the meeting to order at 7:00 p.m.

ROLL CALL

Dorothy Slagle, Ray Smith, Jesse Garrett, Cris Haynes and Debbie Gaskin.

STAFF/GUESTS

Staff - Raena Hallam, Joel Gassaway, Dave Keeley and Charlie Schuerman.

Guests - No Guests were present.

ANNOUNCEMENTS AND MAIL RECEIVED

CITY COUNCIL COMMITTEE APPOINTMENTS

Mayor Slagle reviewed the 2012 City Council Committee Appointments:

Parks & Recreation Committee

1. Cris Haynes
2. Debbie Gaskin

Utilities Committee

1. Debbie Gaskin
2. Jesse Garrett

Finance Committee

1. Vacant Position
2. Ray Smith

Police/Fire/Safety Committee

1. Cris Haynes
2. Jesse Garrett

Library/Goodwill Committee

1. Vacant Position
2. Ray Smith

Planning/Community Development

1. Ray Smith
2. Debbie Gaskin

PUBLIC COMMENT

As there was no Public Comment, City Council moved on to the Consent Agenda.

CONSENT AGENDA

City Superintendent Joel Gassaway asked City Council to make a correction to the January 17, 2012 City Council minutes as follows:

STAFF REPORTS

PUBLIC WORKS USED DUMP TRUCK

~~City Superintendent Joel Gassaway stated he purchased a used dump truck. Eventually this one will replace the current garbage truck and the old one it replaces will become a backup garbage truck if needed.~~

STAFF REPORTS

PUBLIC WORKS USED DUMP TRUCK

City Superintendent Joel Gassaway stated he purchased a used dump truck which will replace the current 1-ton dump truck. The 1-ton dump truck it replaces will be converted into a backup garbage truck to be available if needed.

Council Member Jesse Garrett moved to approve City Council minutes for January 17, 2012 and January vouchers and payroll. Council Member Debbie Gaskin seconded the motion. Motion carried by all. Council Member Ray Smith - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

COMMITTEE REPORTS

SAVE THE POOL COMMITTEE

Council Member Debbie Gaskin has been attending the Save the Pool Committee meetings and are moving forward. Debbie stated the group has done an amazing job and has already raised \$5,000.

KETTLE FALLS FIRE DEPARTMENT

Council Member Jesse Garrett reported the Kettle Falls Fire Department is planning to host a spaghetti feed to help the Save the Pool Committee.

Council Member Jesse Garrett brought City Councils attention to Fire Chief John Ridlington's written staff report since John could not be present at City Council. Jesse stated John is attending the Town of Marcus City Council meeting to discuss annexation to Stevens County Fire District #6.

STAFF REPORT

PUBLIC WORKS DEPARTMENT

City Superintendent Joel Gassaway stated the department has started street sweeping and still using the snow plows off and on depending on the weather. Mayor Slagle complimented Joel and his department for such an excellent job snow plowing this winter season.

City Superintendent Joel Gassaway stated the big news is all the Avista Agreements have been signed.

FIRE DEPARTMENT

Fire Chief John Ridlington was not in attendance, but submitted a written staff report:

KF Fire Dept. Report
2/21/12

- Bill and Cathy Berrigan Resident Fire- Friday 2/10 about 2:00PM The fire was reported by Cathy Berrigan. First truck on scene within five minutes and by that time the front windows were blowing out. Cause of fire was heat lamps on the back porch. Responding fireman did a good job of stopping the fire confining it mainly to the south end of the structure and attic but the house had severe heat and smoke damage. Major reconstruction will be required. The Berrigans have located a home to rent on Juniper.
- Fireman's Spaghetti Feed benefit for the swimming lessons/pool will be held the middle of April. We are still lining up locations. Ideas are welcome. April 14th @ 5:00 p.m. Bingo will follow.
- We have been asked to burn the old building between the Community Church and their office. We will try to do this on a Saturday mid to latter in March.

PROPERTY LOCATED AT CORNER OF 10TH AND MORLEY

City Planner Dave Keeley stated last week a 911 call was placed at the residence located at the corner of 10th and Morley. This property is half in the City limits and half in Stevens County. Therefore, confusion was created with law enforcement agencies about who should be responding.

City Planner Dave Keeley stated he has contacted all the property owners and after discussion with them felt it would be in their best interest to annex into the City. Dave stated to correct the issue will take a boundary line adjustment between the City and Stevens County instead of an annexation.

KETTLE FALLS CHAMBER OF COMMERCE

City Planner Dave Keeley reported the Kettle Falls Chamber of Commerce had some turn over and held elections last week. Dave stated he was elected to Vice President and John Tyra is President of Chamber.

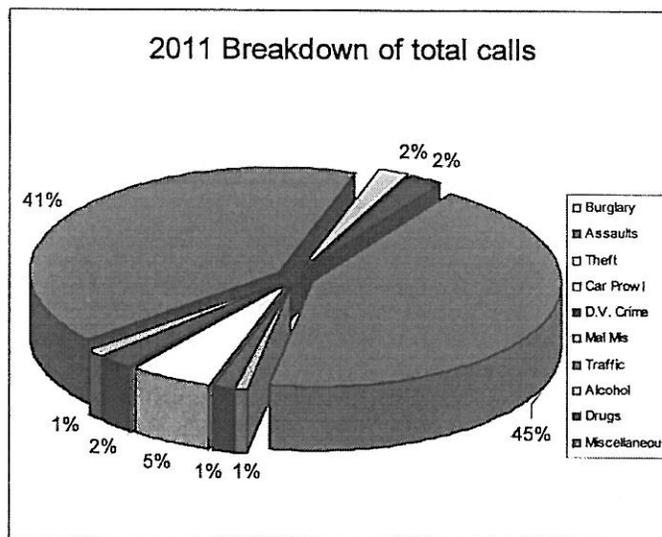
POLICE DEPARTMENT

Police Chief Scott Sterland was not present, but submitted an annual report for City Council.

Crime in Kettle Falls - 2011

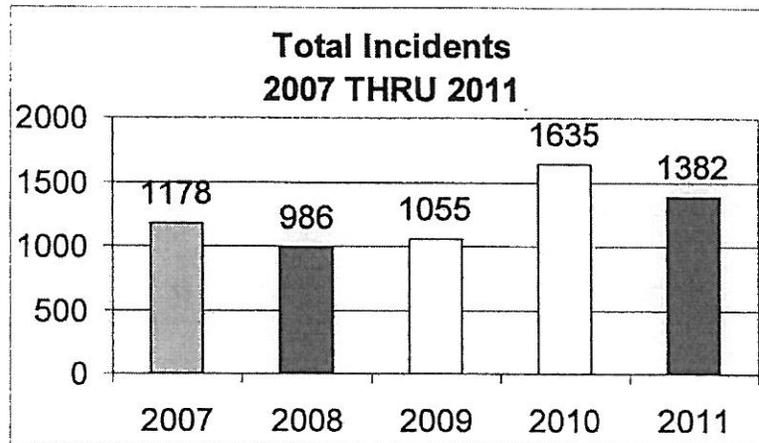
The City of Kettle Falls realized reductions in the vast majority of criminal categories in 2011. This was due in no small part to the dedicated and relentless work of the officers in this department.

Below is a breakdown of work done by your police department in 2011. I will go into detail on each of these categories later in this report, but I wanted you to first get a snapshot of the work that was done.



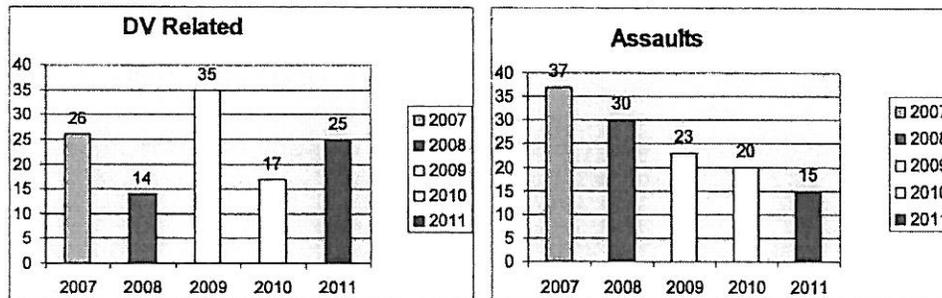
For 2011, there was an overall reduction in the number of calls for service generated by the communications center. This is not surprising since I encourage our citizenry to contact the police department with non-emergency calls for service. Also, since our 911 Communications bill from the sheriff's office is based on a the amount of calls for service that is generated in the city of Kettle Falls, this also constitutes a cost savings for the city. In 2011, our bill for 911 services was reduced due to this practice with a savings of \$1,323.00 under the estimated contracting cost.

This amount is expected to increase for 2012, however, due to changes in the amount of money that is allocated to 911 communications centers from the State of Washington. As a result, everyone's shared cost will increase.



Although overall the crime in the city of Kettle Falls was down in 2011. There were a few exceptions. Those exceptions were in the areas of domestic violence, theft and drug-related crimes. This news isn't all bad, though.

Domestic violence related crime is difficult to preempt. Although there is a great deal of public education and information on this issue, law enforcement most often times finds itself in a reactive role and is thereby responding to the incidents after they have already occurred. Our focus on alcohol and drug-related crime does help this situation some as it will sometimes allow us to intercede before a situation becomes too volatile.

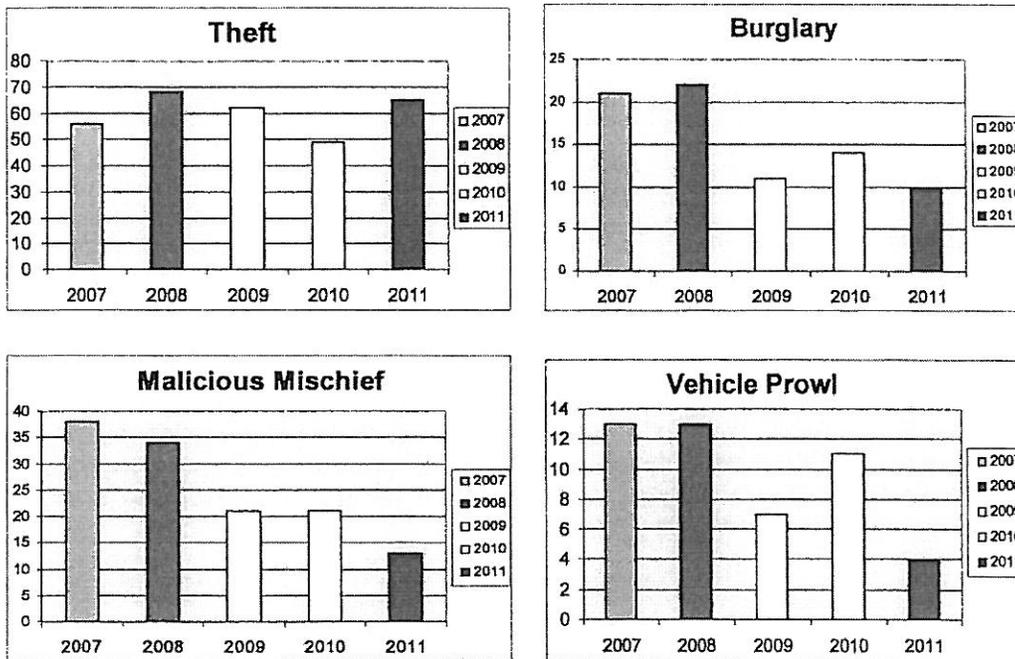


The above graphs illustrate this truth. However, even though domestic violence-related incidents rose in 2011, the assaults in all other categories decreased by 25%. It is also important to note that a domestic violence-related incident does not necessarily constitute an assault, but can also mean other types of conflicts that were resolved through police department intervention.

The category of theft was also up for the year. This is in large part to a small crime spree that involved two individuals in particular. I am happy to report, though that due to many long hours, close work with the sheriff's office and

thorough investigation, these two perpetrators were caught and incarcerated for a combined total of nearly five months for these and other crimes that they committed in Kettle Falls and the surrounding communities.

The theft trend for the last five years is shown below along with the other categories of property crime:

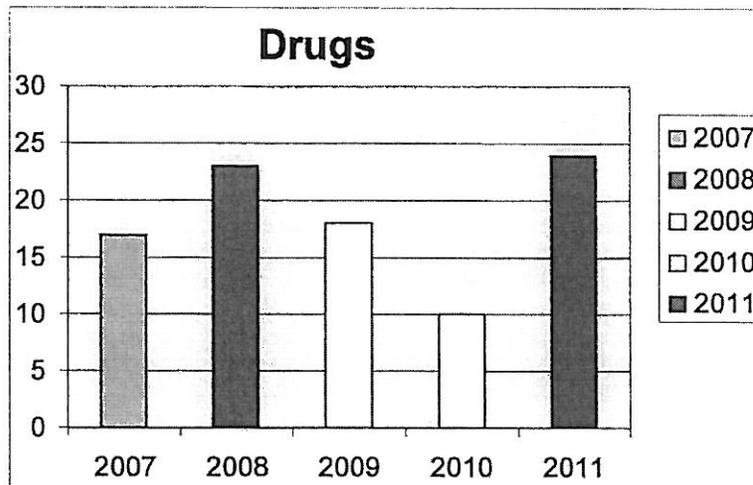


You will note that every other property crime category was decreased in 2011 due in no small part to the hard work of the officers in your police department.

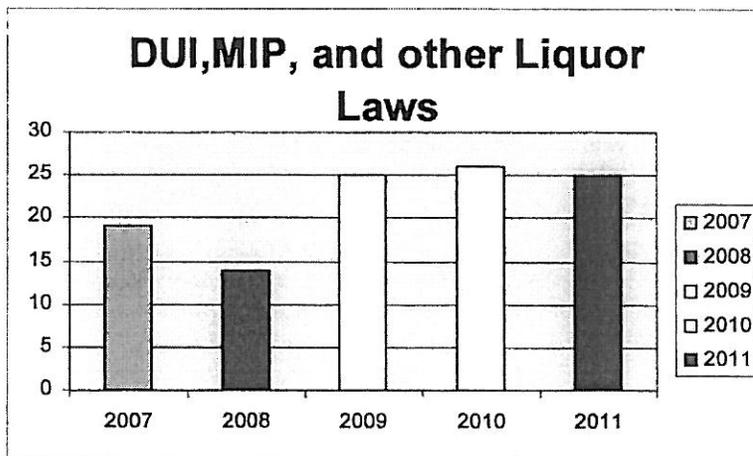
Police work is not only responding to crime, but preventing it from occurring in the first place. Your officers have done a remarkable job in preventing crime through their relentless pursuit of repeat offenders and the gathering of criminal intelligence.

The next category of crime that increased in 2011 was the increase in the incidents involving illegal drugs, or the illegal use of prescription drugs. The illegal use of prescription drugs is a category of crime that has been increasing throughout the United States for several years. Some people have elected to use these drugs because they feel it is safer because the drugs are pharmaceutical-grade and therefore can be used in place of heroine, methamphetamine or other dangerous drugs. The problem with this logic is these drugs are highly addictive and result in other criminal activity in the users attempts to obtain the drug – just as with other illegal drugs.

The graph below shows the increase in this crime category.



The category of liquor law violations, which includes Driving Under the Influence, Minor in Possession of Alcohol and all other liquor law violations, was statistically flat for 2011 compared to the previous two years.



The increase in this category starting in 2009 was due to the aggressive work done by Officer Hall in identifying and arresting dozens of impaired drivers. All of these arrests resulted in conviction in 2011. This supports the work done by Officer Hall and the reality that drinking and driving in this region is still a valid concern for law enforcement.

Police Department Budget – 2011

As has been mentioned to the City Council in the past, the police department's current overtime budget is unreasonable for the consistency in covering scheduled shifts. As a result of covering the vacancies in 2011, the police department's spending for salaries and wages was over budget by \$14,544.29. This was anticipated, however, based on my assessment of the police department's budget in January 2011.

Knowing there was going to be over expenditures in the area of wages, the police department instituted other cost savings in an attempt to off-set this impact. We changed the frequency in which we booked many of our criminal parties thereby reducing jail costs significantly. In addition, we under spent our budget in the areas of Investigation Services, Travel and Training, Communication, Capital Outlay, Dispatch Services (as mentioned previously) and our Miscellaneous categories. This management of the budget significantly reduced the impact of the overtime spending to the City.

In 2011, attempts were made for grant funding for this police department. The only success was in the area of a traffic safety grant for radar equipment for the police department. Another, significant grant for federal funding was denied by the Community Oriented Policing Services office of the federal government. Only four awards for funding under this program were given to police departments in the State of Washington. The City of Kettle Falls was ranked 11th in order for funding of the departments in Washington State that applied for the grant. Most Washington State police departments and sheriff's offices applied for funding.

Community Work – 2011

In 2011, your police department has been heavily involved in the community.

Last winter, I was a guest speaker at the Rotary Club breakfast where I outlined my vision for the police department and the work we would do in the community and for businesses in 2011.

During the Spring, I was invited to be a guest story teller for pre-school aged children at the Kettle Falls Library. This led to recognition for the police department in the monthly flier mailed out to every home in Stevens County by Rural Resources.

At the urging of several community members, I ran for Town Grouch in the summer. I agreed to do this for three reasons: first, it made additional money for the Chamber of Commerce; second, it allowed the vast majority of the community to become familiar with their new police chief by putting a face to a name and; lastly, it showed a side of policing that is not always seen by the community – the volunteer/community service side.

In November, I was selected by Special Olympics – Washington to represent the State and City of Kettle Falls at the 30th annual Law Enforcement Torch Run Conference for Special Olympics in Calgary, Alberta. This was a great honor and increases awareness not only for the Special Olympics athletes, but for the City of Kettle Falls and the involvement of their police department in community issues and causes.

In late November, I was chosen to speak at a luncheon for the Washington State Association of Sheriffs and Police Chiefs annual winter conference in Chelan, WA. This speech was in support of Special Olympics and furthered the message of the world-wide movement for that cause.

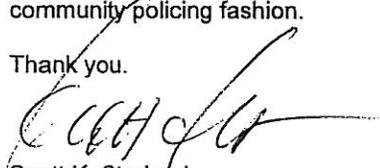
I now look forward to representing Kettle Falls in the Super Polar Plunge in February of 2012.

Conclusion

Crime suppression and enforcement has been effective in 2011. Your police department has been successful in reducing overall crime and making Kettle Falls a safer place to live.

We look forward to serving the citizens of Kettle Falls in 2012 and will continue our positive relationships with the citizens, businesses and neighboring law enforcement agencies to effectively police the city in a responsible and community policing fashion.

Thank you.



Scott K. Sterland
Chief of Police
Kettle Falls Police Department

CITY COUNCIL AUDIT SCHEDULES

Clerk/Treasurer Raena Hallam distributed Audit Schedules to City Council for 2012.

Cash Audit Schedule - City Hall Petty Cash, Police Petty Cash and the City Hall cash drawer.

February	Council Member Cris Haynes
March	Council Member
April	Council Member Debbie Gaskin
May	Council Member Ray Smith
June	Council Member Jesse Garrett
July	Council Member Cris Haynes
August	Council Member Jesse Garrett
September	Council Member Ray Smith
October	Council Member
November	Council Member Cris Haynes
December	Council Member Debbie Gaskin
January, 2013	Council Member Ray Smith

VOUCHER AUDIT SCHEDULE

February, 2012	Parks & Recreation Committee - Debbie Gaskin, Cris Haynes
March, 2012	Library/Goodwill Committee - Ray Smith, New Member
April, 2012	Utilities Committee - Debbie Gaskin, Jesse Garrett
May, 2012	Finance Committee - New Member, Ray Smith
June, 2012	Police/Fire/Safety Committee - Cris Haynes, Jesse Garrett
July, 2012	Planning/Community Develop - Ray Smith, Debbie Gaskin
August, 2012	Library/Goodwill Committee - Ray Smith, New Member
September, 2012	Planning/Community Develop - Ray Smith, Debbie Gaskin
October, 2012	Parks & Recreation Committee - Debbie Gaskin, Cris Haynes
November, 2012	Police/Fire/Safety Committee - Cris Haynes, Jesse Garrett
December, 2012	Utilities Committee - Debbie Gaskin, Jesse Garrett
January, 2013	Finance Committee - New Member, Ray Smith

NEW BUSINESS

RESOLUTION NO. 12-01 - A RESOLUTION ADOPTING A FEE SCHEDULE FOR BUILDING CODE ORDINANCE.

City Planner Dave Keeley stated the City has been using the Washington State Building Code fee schedule but about four years ago the State decided to start phasing out the Washington State Building Code. The City of Kettle Falls changed to the International Building Code when this transition started, but is still using the fee schedule. The International Building Code does not have a fee schedule and the ordinance references a fee schedule would be adopted by Resolution. That has never been done.

City Planner Dave Keeley stated Resolution No. 12-01 adopts a fee schedule.

Mayor Slagle stated her concern is the costs of fees to small businesses for permits and various other regulations enacted by the State, County and City.

Council Member Cris Haynes inquired how this relates to Agenda 21. Cris stated it is going to cause a lot of problems. Cris stated we have a local representative government and why are we even looking at international law.

After discussion, City Council determined they would like more time to review Resolution No. 12-01 and discuss again during the next City Council meeting.

ORDINANCE NO. 1712 - AN ORDINANCE OF THE CITY OF KETTLE FALLS, WASHINGTON AMENDING CHAPTER 15.07 OF THE KETTLE FALLS MUNICIPAL CODE

City Planner Dave Keeley reviewed Ordinance No. 1712 with City Council. Dave stated this ordinance will omit the requirement to pass permit fees for installation of mobile homes by ordinance and adopt the fee by resolution instead.

Council Member Jesse Garrett moved to introduce Ordinance No. 1712 by title only. Council Member Debbie Gaskin seconded the motion. Motion Carried by all. Council Member Ray Smith - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

OLD BUSINESS

INDIGNET DEFENSE SERVICES

Clerk/Treasurer Raena Hallam explained City Council authorized the Mayor to enter into a contract with Attorney Joshua Gilstrap for indigent defense services for 11 months. Since that time, issues have arose with the previous indigent defense attorney and the City needs to enter into a contract for 12 months instead of 11 with Attorney Gilstrap.

Council Member Jesse Garrett moved to approve the amended indigent defense contract with Attorney Gilstrap for 12 months rather than 11. Council Member Debbie Gaskin seconded the motion. Motion carried by all. Council Member Ray Smith - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

STEVENS COUNTY PUD PROPERTY EASEMENT

City Attorney Charlie Schuerman distributed copies of the final draft easement for City Council to review. The final draft includes payment from Stevens County PUD of \$1,500 for the easement.

Council Member Debbie Gaskin moved to authorize the Mayor to sign the easement for Stevens County PUD for utilities. Council Member Cris Haynes seconded the motion. Motion carried by all. Council Member Ray Smith - yes, Council Member Jesse Garrett - yes, Council Member Cris Haynes - yes and Council Member Debbie Gaskin - yes.

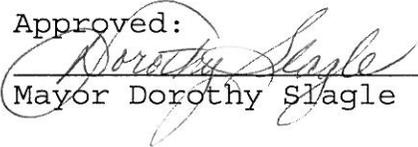
PUBLIC COMMENT

As there was no Public Comment, City Council moved on to Adjournment.

ADJOURNMENT

Mayor Dorothy Slagle adjourned the meeting at 7:53 p.m.

Approved:



Mayor Dorothy Slagle

Attest:



Raena Hallam, Clerk/Treasurer