

KETTLE FALLS PLANNING COMMISSION

January 9, 2012

CALL TO ORDER

Planning Commission Chairperson Valerie Hall called the meeting to order at 7:00 p.m.

ROLL CALL

Members in attendance included Louanne Atherley, Jessie Christopher, Larmie Edwards, Valerie Hall, Candy Slagle, and Laura Wilson. Doll Linton arrived at 7:15 p.m. Nathan Durbin and Jeff Slagle were absent.

Staff in attendance included David Keeley, Sherry Chambers, Council Member Ray Smith and Council Member Debbie Gaskin.

There were no guests in attendance.

ANNOUNCEMENTS AND MAIL RECEIVED

No mail was received.

City Planner David Keeley introduced new Planning Commission Member, Jessie Christopher and welcomed her to the Planning Commission. She was appointed by Mayor Dorothy Slagle on October 18, 2011 to in-town position 3.

City Planner David Keeley stated Mayor Dorothy Slagle also re-appointed Planning Commission Members Doll Linton and Larmie Edwards for another term. There is still one vacant in-town position remaining.

City Planner David Keeley advised the Planning Commission of the new Department of Commerce website:  
<http://www.commerce.wa.gov/site/395/default.aspx>. The website includes a Short Course on Local Planning as well as information on Planning Commission Member's rights and responsibilities, ethics and land use.

MEETING MINUTES

City Planner David Keeley stated the minutes for June 13, 2011 needed clarification. At the August 9, 2011 meeting there was a discrepancy over how Planning Commission Member Larmie Edwards voted on the motion to present a recommendation to the City Council.

Planning Commission Secretary Sherry Chambers stated the audio tape for the June 13, 2011 meeting was reviewed and Larmie voted no for the first motion to change the ordinance with conditions, and voted yes on the second motion to present a recommendation to the City Council.

Planning Commission Member Laura Wilson made a motion to approve the regular Planning Commission meeting minutes of June 13, 2011 and August 8, 2011. Planning Commission Member Candy Slagle seconded the motion. Motion carried by all. Planning Commission Member Louanne Atherley - yes, Planning Commission Member Jessie Christopher -yes, Planning Commission Member Larmie Edwards - yes, Planning Commission Member Candy Slagle - yes, and Planning Commission Member Laura Wilson - yes.

#### NEW BUSINESS

#### 2012 CHAIRPERSON ELECTIONS

Planning Commission Member Laura Wilson nominated Larmie Edwards for 2<sup>nd</sup> Vice Chairperson. Planning Commission Member Candy Slagle seconded the motion. Larmie Edwards accepted the nomination. Motion carried by all. Planning Commission Member Louanne Atherley - yes, Planning Commission Member Jessie Christopher - yes, Planning Commission Member Larmie Edwards - yes, Planning Commission Candy Slagle - yes, and Planning Commission Member Laura Wilson - yes.

Planning Commission Member Jessie Christopher nominated Laura Wilson for Vice Chairperson. Planning Commission Chairperson Valerie Hall seconded the motion. Planning Commission Member Laura Wilson nominated Valerie Hall for Vice Chairperson. Planning Commission Member Jessie Christopher seconded the motion.

Planning Commission Members discussed making one of them the Vice Chairperson and the other the Chairperson. Planning Commission Member Valerie Hall agreed to be the Vice Chairperson and Planning Commission Member Laura Wilson agreed to be the Chairperson. Motion carried by all. Planning Commission Member Louanne Atherley - yes, Planning Commission Member Jessie Christopher - yes, Planning Commission Member Larmie Edwards - yes, Planning Commission Candy Slagle - yes, and Planning Commission Member Laura Wilson - yes.

**BOUNDARY LINE ADJUSTMENT**

City Planner David Keeley stated he received a request for a boundary line adjustment combining two parcels into one from Mary Lilienthal, owner of property on Josephine Rd. This would be considered a type I application and does not require a public hearing.

**OLD BUSINESS**

City Planner David Keeley stated Steve Varnell petitioned Stevens County to change the boundary of the Urban Growth Area. Stevens County Commissioners approved the change at the Public Hearing held December 13, 2011.

City Planner David Keeley stated Steve Varnell has expressed an interest in developing his property. One possibility would be senior housing at the end of 8<sup>th</sup> Avenue. He is also considering the possibility of long platting the property. The minimum lot size would need to be reviewed prior to any development.

**COMPREHENSIVE GROWTH MANAGEMENT PLAN**

City Planner David Keeley stated a copy of the Comp Plan was submitted to the State last spring for review. The Comp Plan was pending Stevens County's decision regarding the Urban Growth Area boundary and is now ready to adopt. The Comp Plan will be presented at the January 10, 2012 City Council meeting for adoption. After the Comp Plan is adopted, it will be reviewed each year.

**HISTORIC PRESERVATION**

Planning Commission Member Louanne Atherley stated Stevens County is in the process of creating digital archives and is looking for volunteers to help digitize records.

City Planner David Keeley stated the Planning Commission, acting as the Historic Preservation Committee, may want to renew the community's interest in historic preservation by advertizing in the Statesman Examiner this summer.

**PUBLIC COMMENT**

As there was no Public Comment, Planning Commission moved on to Adjournment.

ADJOURNMENT

Planning Commission Member Laura Wilson made a motion to adjourn the meeting. Planning Commission Member Louanne Atherley seconded the motion. Motion carried by all. Planning Commission Member Louanne Atherley - yes, Planning Commission Member Jessie Christopher - yes, Planning Commission Member Larmie Edwards - yes, Planning Commission Member Doll Linton - yes, Planning Commission Member Candy Slagle - yes, and Planning Commission Member Laura Wilson - yes.

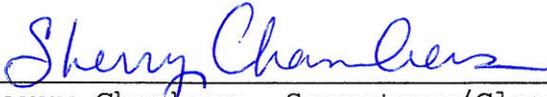
The meeting was adjourned at 7:25 p.m. Next Planning Commission meeting to be held on February 13, 2011 at 7:00 p.m.

Approved:



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Valerie Hall, Chairperson

Attest:



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Sherry Chambers, Secretary/Clerk